

VILLAGE OF BEVERLY HILLS  
SCHEDULE OF FEES  
Effective January 1, 2018

A RESOLUTION TO ESTABLISH A SCHEDULE OF FEES FOR NEW PERMIT, INSPECTION, PLUMBING AND SEWER FEES, HEATING, COOLING, EQUIPMENT AND APPARATUS FEES, ELECTRICAL FEES AND BUILDING REGULATIONS.

The Village of Beverly Hills Ordinance:

PREAMBLE: The fee schedule hereinafter established is for the purpose of ensuring adequate inspections, plan examination and compliance with respect to the various codes and ordinances of the Village of Beverly Hills as administered by the Building Department. All fees shall be paid to the Village of Beverly Hills.

FEES FOR REGISTRATION AND EXPIRATION. The following fees shall be charged for the registration of the trades indicated. Fees shall be paid at the time of registration.

1. **BUILDING**

Building Contractors Registration ..... **\$25.00**

Expiration: All registrations for building licenses shall expire on the 31st day of December of the year for which issued and shall be renewed before any permits will be issued.

Building Administrative Fee (residential and commercial) ..... **\$65.00**

2. **Plumbing**

Plumbing Contractors Registration ..... **\$15.00**

Expiration: All plumbing licenses and registrations shall expire on the expiration date listed on the contractor's license and shall be renewed before any permits will be issued.

3. **Heating & Refrigeration**

Heating Contractors Registration (Class A & B Reciprocal) ..... **\$15.00**

Refrigeration Contractors Registration (Reciprocal) ..... **\$15.00**

Expiration: All Heating and refrigeration licenses and registrations shall expire on the expiration date listed on the contractor's license and shall be renewed before any permits will be issued.

4. **Electrical**

Electrical Contractors Registration ..... **\$15.00**

Expiration: All electrical licenses and registrations shall expire on the 31st day of December of the year for which issued and shall be renewed before any permits will be issued.

REINSPECTION FEES. Any work not ready or available for inspection at the time inspection is requested will necessitate an additional reinspection and payment of the fee prescribed.

All Trades ..... **\$55.00**

OVERTIME INSPECTION FEES. Anyone seeking inspection service during other than the normal working hours scheduled for the Building Department shall pay an overtime fee as prescribed. Minimum fee of two hours billed for any overtime inspection.

First hour or part thereof ..... **\$100.00**  
Each additional hour or part thereof ..... **\$100.00**

CANCELLATION AND REFUNDS

1. Upon written request, prior to commencement of any work, permits may be cancelled by the holder and 70% of the permit fee will be refunded, except that not less than \$50.00 shall be retained by the Village of Beverly Hills to cover administrative expenses.
2. In those cases where work has commenced and a request for cancellation is received in favor of a permit to others, a fee of \$30.00 shall be charged for each inspection made and the amount of the refund shall be based on 70% of the remainder of the permit fee, except as otherwise provided in (1) above.

The new contractor completing the job must obtain a new permit in accordance with the fee schedule.

FAILURE TO SECURE PERMIT FOR WORK BEING DONE

If any trade performs work without a permit, a penalty equal to 100% of permit fee may be charged.

VILLAGE OF BEVERLY HILLS  
SCHEDULE OF BUILDING PERMIT FEES

A building permit fee shall be paid for all building permits for new buildings, alterations, repairs, additions and accessory structures as per the following schedule.

<u>TOTAL VALUATION</u>	<u>FEE</u>
1. <u>Residential</u> (all zone districts)	
Up to \$1,000* (minimum fee including administrative fee) .....	<b>\$100.00</b>
Each additional \$1,000 or fraction thereof (round up) .....	<b>\$15.00</b>
*Cost computed from current square foot construction costs of International Code Council (ICC)	
<u>Commercial</u> (all commercial use districts)	
Up to \$1,000* (minimum fee including administrative fee) .....	<b>\$200.00</b>
Each additional \$1,000 or fraction thereof less than \$10mil (round up) .....	<b>\$15.00</b>
Each additional \$1,000 or fraction thereof more than \$10mil (round up).....	<b>\$13.00</b>
*Cost computed from current square foot construction costs of International Code Council (ICC)	
2. <u>PLAN REVIEW FEE</u>	
<u>Residential</u> - A plan review fee shall be paid in the amount of \$ .0025 times the valuation of the work being done (computed from current Square Foot Construction Costs of International Code Council).	
<u>Commercial</u> - A plan review fee shall be paid in the amount of \$ .0025 times the valuation of the work being done (computed from current Square Foot Construction Costs of International Code Council).	
Minimum Plan Review Fee .....	<b>\$100.00</b>
3. Commercial buildings having a fire alarm system and/or fire suppression system will be charged a fee of <b>\$65.00</b> per floor for plan examination and inspection service. This fee will entitle the permit holder to one inspection and one reinspection of the system by the inspection team (building, electrical, mechanical and fire). Additional inspections will be by appointment and a fee of <b>\$35.00</b> per floor.	
Zoning review fee for sheds under 200 S.F. ....	<b>\$55.00</b>

BONDS FROM CONTRACTORS OR  
HOMEOWNERS ON BUILDING PERMITS

<u>Amount of Construction Cost</u>	<u>Bond</u>
\$ 500 to \$2,500 .....	<b>\$100.00</b>
\$2,501 to \$10,000 .....	<b>\$200.00</b>
\$10,001 to \$20,000 .....	<b>\$300.00</b>
\$20,001 to \$30,000 .....	<b>\$400.00</b>
\$30,001 to \$40,000 .....	<b>\$500.00</b>
\$40,001 to \$50,000 .....	<b>\$600.00</b>
\$60,001 to \$80,000 .....	<b>\$700.00</b>
\$80,001 to \$100,000 .....	<b>\$800.00</b>
\$100,001 to \$150,000 .....	<b>\$900.00</b>
\$150,001 to \$200,000 .....	<b>\$1,000.00</b>

Anything above \$200,001 shall be **.0050** of building cost.

Revised and Addendum Plans

In the event substitute or revised plans or an addendum to the original plan are submitted for a building or site on which a permit has been requested, a charge of not less than **\$25.00** nor more than 30% of the permit fee may be added for each set of plans examined. Any additional fees related to outside services will also be charged to the applicant. Minor addendum plans that do not alter space or change structural requirements may be exempted from this provision.

Concrete Permits

Curb Cut.....	<b>\$55.00</b>
Drive Approach .....	<b>\$55.00</b>
Sidewalk (First 25 linear feet).....	<b>\$55.00</b>
Plus \$5.00 for each additional 10 linear feet or fraction thereof.	

<u>Culvert Permit Fee</u> (New Construction) .....	<b>\$80.00</b>
Extension/alteration on existing culverts .....	<b>\$30.00</b>

Additional Fees for Sewer Work in the Right-of-Way

It is necessary for the contractor to apply for a permit to do sewer work in the right-of-way. All sand backfill is required. The roadway shall be kept in good repair at all times, and the contractor shall furnish necessary barricades.

Inspection Fee .....	<b>\$50.00</b>
Performance Bond or Certified Check Required.....	<b>\$5,000</b>
(To Be Held For Not Less Than Six (6) Months By The Village of Beverly Hills)	

<u>Fences</u> .....	<b>\$50.00</b>
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Signs

In addition to the following fees, all commercial signs must be approved by the Planning Commission before issuance

Accessory .....	<b>\$60.00</b>
Banners.....	<b>\$50.00</b>
Billboard .....	<b>\$60.00</b>
Bulletin Board.....	<b>\$60.00</b>
Development/Subdivision.....	<b>\$60.00</b>
Direction.....	No Fee
Ground .....	<b>\$60.00</b>
Institutional.....	<b>\$60.00</b>
Marquee.....	<b>\$60.00</b>
Occupational .....	<b>\$60.00</b>
Political .....	No Fee
Projecting.....	<b>\$60.00</b>
Real Estate .....	No Fee

Temporary – ..... **\$55.00**  
 Time & Temperature ..... **\$60.00**

Moving and Wrecking Permits

Permits for the moving or wrecking of buildings shall be based on the cubic content of the building or structure to be moved or demolished in accordance with the following schedule. Contractor must submit documentation that all utilities have been disconnected. Inspection required.

Residential/Commercial:

Up to 30,000 cubic feet without basement..... **\$200.00**  
 Up to 30,000 cubic feet with basement..... **\$250.00**  
 30,001 to 60,000 cubic feet ..... **\$200.00 + \$6.00/1,000 cu ft or fraction thereof over 30,000**  
 Over 60,000 cubic feet ..... **\$250.00 + \$4.00/1,000 cu ft or fraction thereof**  
 Garages..... **\$100.00**

Cash Deposit for residential dwellings..... **\$1250.00**  
 Cash Deposit for accessory structures ..... **\$625.00**  
 Cash Deposit for commercial structures\* ..... **\$2500.00**

\*commercial demolition also requires \$25,000-\$50,000 Surety Bond or proof of \$1,000,000 liability insurance)

Swimming Pool Demolition – Plus **\$1,250 Bond** ..... **\$55.00**

A certificate of insurance, or its equivalent, shall be furnished prior to the issuance of a building permit with the following minimums:

Public Liability Insurance (OTHER THAN SINGLE FAMILY RESIDENTIAL)

Personal Injury or death  
 1 person..... \$750,000.00  
 1 accident ..... \$1,500,000.00

TEMPORARY CERTIFICATE OF OCCUPANCY

Residential: **\$625.00**  
 Commercial: **\$500.00**

CONSTRUCTION BOARD OF APPEALS HEARINGS

Residential/Commercial – All trades **\$375.00**

**VILLAGE OF BEVERLY HILLS  
SCHEDULE OF PLUMBING AND SEWER FEES**

Plumbing permit fees shall be paid for all plumbing apparatus and equipment installed in new buildings, alterations, additions, repairs, field inspection service and for the change of fixtures according to the following schedule except that in no case will less than **\$70.00** be charged for any one permit.

**MINIMUM PERMIT FEE**

The minimum permit fee for the installation of any single Item or any single replacement item ..... **\$70.00**

Each additional item shall require an additional amount in accordance with the list of fees indicated.

Backflow Preventer <sup>1</sup>	\$27.00	Sink (Other Than Bathroom/Bar)	\$15.00
Backwater Check Valve	\$21.00	Sink, Bar	\$27.00
Bathtub	\$15.00	Soda Fountain	\$27.00
Dental Chair	\$15.00	Stacks, Conductor, Vents, AAV	\$21.00
Dishwasher	\$15.00	Sump	\$27.00
Drinking Fountain	\$15.00	Urinal	\$15.00
Disconnect Lawn Sprinkling Backflow Preventer	\$27.00	Washer, Automatic, Standpipe	\$15.00
Floor Drain	\$15.00	Water Closet (toilet)	\$15.00
Garbage Disposal	\$15.00	Water Heater	\$15.00
Grease Trap	\$21.00	Water Distribution ½ inch	\$21.00
Humidifier	\$15.00	Water Distribution 1 inch	\$27.00
Ice Maker	\$15.00	Water Distribution 1 ½ inch	\$40.00
Laundry Tray	\$15.00	Water Distribution 2 inch	\$40.00
Lavatory (sink in bathroom)	\$15.00	Water Distribution 2 ½ inch	\$46.00
Lawn Sprinkling Backflow Preventer <sup>1</sup>	\$27.00	Water Distribution 3 inch	\$59.00
Medical Gas (Each System)	\$27.00	Water Distribution 4 inch	\$65.00
Medical Gas - Vacuum Pump	\$40.00	Water Distribution over 4 inch	\$78.00
Medical Gas – Air Compressor	\$40.00	Water Treatment Device	\$34.00
Pump & Water Lift	\$27.00	Weeping Tile Trap & Inside Drain	\$34.00
Roof Sump	\$15.00	Unlisted Fixtures	\$27.00
Safe Waste	\$15.00	Other	
Shower Trap	\$15.00		
Sill Cock/Hose Bib each	\$15.00		

Notes:

1. Device Requires Testing Prior to Approval

**WATER SERVICE FROM CURB BOX**

New or Replacement ..... **\$35.00 (MUST BE MINIMUM 1" COPPER PIPE)**

**BETWEEN SEWER AND BUILDING FIRST 200 FEET OF:**

Sewer Cleanout	\$31.00		
4 inch sewer	\$56.00	12 inch sewer	\$75.00
6 inch sewer	\$56.00	15 inch sewer	\$81.00
8 inch sewer	\$63.00	16 inch sewer	\$88.00
10 inch sewer	\$69.00	18 inch sewer	\$106.00

Each additional 100 ft or fraction thereof: ½ of fee above

SEWER OR MANHOLE TAP .....	<b>\$70.00</b>
SEPTIC TANK BYPASS .....	<b>\$70.00</b>

Hood and duct fire suppression systems (Commercial)

Each establishment system – minimum .....	<b>\$70.00</b>
Each additional system at the same location.....	<b>\$40.00</b>

LAWN SPRINKLING SYSTEM

No increase in service size .....	<b>\$50.00</b>
New system or increase in service size .....	<b>\$60.00</b>
Plus cost per sprinkler head .....	<b>\$1.50</b>

In-ground Swimming Pool.....	<b>\$65.00</b>
Above ground pool (over 2' deep).....	Building permit required

SEWER INSPECTION FEE FOR WORK IN RIGHT-OF-WAY ..... **\$55.00**

SPECIAL INVESTIGATION:

When work requiring a permit is started before a permit is secured, or other special investigations are necessary, a special investigation fee may be required.

REQUEST FOR MEETINGS: A fee of \$75.00 per inspector, per hour, may be charged depending on the size and scope of the meeting.

CANCELLATION AND REFUNDS

1. Upon written request, prior to commencement of any work, permits may be cancelled by the holder and 70% of the permit fee will be refunded, except that not less than \$50.00 shall be retained by the Village of Beverly Hills to cover administrative expenses.
2. In those cases where work has commenced and a request for cancellation is received in favor of a permit to others, a fee of \$30.00 shall be charged for each inspection made and the amount of the refund shall be based on 70% of the remainder of the permit fee, except as otherwise provided in (1) above.

The new contractor completing the job must obtain a new permit in accordance with the fee schedule.

FAILURE TO SECURE PERMIT FOR WORK BEING DONE

If any trade performs work without a permit, a penalty equal to 100% of permit fee may be charged.



\* A Permit for duct is also required for vents/exhaust fans.

**ALL OTHER SERVICES** – A reasonable fee based on actual costs will be established by the Department Head in each instance.

**SPECIAL INVESTIGATION** – In cases where a special investigation is required, an additional fee may be charged, each hour or fraction thereof. When work requiring a permit is started before a permit is secured, a special investigation fee may be required.

**REQUEST FOR MEETINGS** – A fee of \$75.00 per inspector, per hour, may be charged depending on the size and scope of the meeting.

### CANCELLATION AND REFUNDS

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**VILLAGE OF BEVERLY HILLS  
SCHEDULE OF ELECTRICAL FEES**

Electrical permit fees shall be paid for all electrical permits, including but not limited to, apparatus installed in new buildings, alterations, field inspection service, and repairs according to the following schedule, except that in no case shall less than **\$70.00** be charged for any one permit.

**MINIMUM PERMIT FEE ..... \$70.00**

Description	Fee	Description	
Air Conditioning Comm. up to 5 Ton	59.00	Motors - Fractional up to 10 HP, KVA, KW	34.00
Air Conditioning Comm. over 5 Ton	78.00	Motors - 11 to 30 HP, KVA, KW	53.00
Air Conditioning Residential	53.00	Motors - 31 to 50 HP, KVA, KW	65.00
Alarms - Alarm System	40.00	Motors - 50 + HP, KVA, KW	78.00
Alarms - each Additional	9.00	Motors each additional	21.00
Alarms - First Drill	15.00	Parking Lot Lighting	78.00
Alarms - Master Panel	21.00	Power Plugs	28.00
Alarms - 1st Fire Alarm Device	15.00	Repairs - Minimum Fee	71.00
Alarms - Each Additional FA Device	9.00	Services / Relocate Repair	46.00
Appliances 115V/ie, disposals-dishwashers etc.	15.00	Service, Sub-Panels 30-200 Amps	46.00
Appliances 230V/ie, ovens-ranges-dryers-wtr htr.	28.00	Service, Sub-Panels 201-400 Amps	65.00
Circuits, First (8 Plugs) (Smoke Detectors)	21.00	Service, Sub-Panels 401+ Amps	128.00
Circuits, each additional	9.00	Service, Temp Construction up to 200 Amp	65.00
Data/Telecom Outlets (up to 10 Dev)	63.00	Service, Temp Construction 200+ Amp	96.00
Data/Telecom Outlets (11 to 20 Dev)	125.00	Service, 400+ Amps Primary Service	128.00
Data/Telecom Outlets (Each Additional 20 Dev)	6.00	Signs - Connect/Reconnect 1st Sign*	28.00
Emergency Lighting	65.00	Signs - Connect/Reconnect ea. add Circuit*	21.00
Feeders Bus Duct 1st 100 feet	34.00	Signs - Connect/Reconnect Additional Signs*	21.00
Feeders etc., ea. additional 100 feet	21.00	Signs - Wiring First*	40.00
Fixtures first 25	28.00	Signs - Wiring each Additional*	28.00
Fixtures each additional 25	21.00	Swimming Pools, Jacuzzi's etc.	53.00
Furnace - new or reinstall	34.00		
Garages Residential Single Circuit	40.00		
Garages Each Additional Circuit	9.00	<b>MINIMUM ELECTRICAL PERMIT FEE</b>	<b>70.00</b>
Garages Subpanel & Feeders	78.00		

\* If a window sign is provided with an approved indoor type transformer, supplied with a flexible rubber cord approved for this use, not over 6 feet in length, and is connected to a properly installed and rated outlet within 6 feet of the sign, and the sign complies with the provisions of the National Electrical Code, no permit is required.

**COMMERCIAL FIRE ALARMS**

Fire Alarm Panel.....	<b>\$40.00</b>
Each Alarm Device .....	<b>\$15.00</b>

**ROUGH INSPECTION** (Concealed wiring – Each permit)

One Rough .....	<b>\$40.00</b>
Each additional Rough.....	<b>\$40.00</b>

**PLAN EXAMINATION**

Minimum Fee (Not on single family residential) .....	<b>\$55.00</b>
Revision of approved electrical	
First page.....	<b>\$30.00</b>
Each additional page .....	<b>\$16.00</b>

**CANCELLATION AND REFUNDS**

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The new contractor completing the job must obtain a new permit in accordance with the fee schedule.

**FAILURE TO SECURE PERMIT FOR WORK BEING DONE**

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VILLAGE OF BEVERLY HILLS  
SCHEDULE OF LANDLORD LICENSE FEES  
Effective September 1, 2009

Bi-Annual Landlord License Application Fee.....	<b>\$125</b> first unit
.....	<b>\$50</b> each add'l unit
Residential Reinspection Fee .....	<b>\$50</b>

**VILLAGE OF BEVERLY HILLS  
SCHEDULE OF PLANNING AND ZONING FEES  
(Effective January 1, 2018)**

<b>Site Plan Review</b>	Single Family Residential (R-A, R-1, R-1A, R-2, R-2A, R-3), Public Property (PP), or Parking (P)	Planning Commission \$510 + \$60/acre or fraction thereof
	Multi-Family (R-M) or Cluster	Planning Commission \$510 + \$60/acre or fraction thereof
	Office (O) or Business (B)	Planning Commission \$625
<b>Special Land Use (in addition to Site Plan Review)</b>	Planning Commission \$565 + \$35/acre or fraction thereof	
<b>Land Division or Combination</b>	Planning Commission \$510	
<b>Rezoning Request</b>	Any Classification To	Single Family/PP \$455
		RM – Multi Family \$565
		O, B, or Parking \$850
<b>Subdivision</b>	Preliminary Plat	Tentative Approval \$625+\$45/lot
		Final Approval \$455
	Final Plat	\$340
<b>Zoning Board of Appeals</b>	Variance (use or dimensional), Interpretation, and Appeal Requests	Residential \$150
		Office/Business \$300
<b>Zoning Ordinance</b>	Language Amendment \$400	
<b>Commercial Sign Review</b>	Planning Commission \$65 (additional permit fee upon approval)	
<b>Zoning Permit</b>	Temporary Displays/Outdoor Sales – Commercial \$55	
	Temporary Storage POD/Dumpster – Residential No Fee	

New plans, substantially revised plans or complex issues relating to regulatory, environmental, engineering or community implications that need to be addressed by Village consultants will incur additional fees to recover additional costs.

If it is determined that a Concept Review is necessary, a fee of \$50.00 plus any additional costs associated with consultation with Village consultants will be charged. Upon approval of the concept proposal normal additional schedule fees will apply.