

Water Department

Direct Payment Enrollment Form

Follow the 4 Easy Steps to Setting Up Direct Payment of your Water/Sewer Bill

1. Complete the contact information requested below (please print):

Name: _____

Service Address: _____

Mailing Address: _____

Daytime Phone: _____ Email: _____

Water Billing Account Number: _____ - _____ - _____ - _____

2. Provide your signature for authorization:

I authorize the Village of Beverly Hills to deduct my water utility billing payments from my checking account listed below. ***I understand that I control my payments and if at any time I decide to discontinue this service, I will notify the Village of Beverly Hills.*** I also understand that all information here will remain confidential.

THIS FORM CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE

Signature: _____ Date: _____

3. Provide the required financial information below:

To ensure the correct account number is used for this electronic payment and to obtain the ABA/routing number, **please contact your financial institution for assistance.**

Name of financial institution: _____

ABA/Routing number: _____
(nine digit number, may be located in the lower left corner of your checks)

Checking Acct #: _____ (please attach a void check from this acct)

4. Photocopy this form for your records and return original with your current payment or mail to:

**Village of Beverly Hills Water Department
18500 W. 13 Mile Rd.
Beverly Hills, MI 48025**