

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziusko, Mooney, and Nunez

Absent: Member: Mueller

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Village Attorney, Ryan

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Hrydziusko, to approve the agenda.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Mr. Mahmood, Birwood Ave., asked that the Council consider allowing residents to use their properties as Airbnb rentals.

CONSENT AGENDA

Motion by Mooney, second by Abboud, be it resolved that the consent agenda is approved as published.

1. Review and consider approval of minutes of a regular Council meeting held August 6, 2019.
2. Review and file bills recapped as of Monday, August 19, 2019.
3. Review and consider appointing a voting delegate for the 2019 Michigan Municipal League Annual Meeting.

Roll Call Vote:

Motion passed (6-0)

BUSINESS AGENDA

SECOND ANNOUNCEMENT OF BIRMINGHAM AREA CABLE BOARD VACANCIES

Two Birmingham Area Cable Board members' terms are expired and both members, Bob Borgon and Gilbert Gugni, are seeking reappointment for terms ending June 20, 2022. A third vacancy also exists on the Cable Board for a partial term ending June 30, 2021. The third vacancy was created by Board Member Sara Bresnahan's resignation.

The Cable Board meets on the third Wednesday of the month at 7:45 am in the Village of Beverly Hills Council Chamber. All eligible and interested residents are encouraged to apply by submitting an application to the Village Clerk's Office. Applications can be found on the Village website or

at the Village Office. Applications are due Monday, August 26th with appointments scheduled to take place at the September 3, 2019 regular meeting.

REVIEW AND CONSIDER AWARDING THE CONTRACT FOR THE VILLAGE OF BEVERLY HILLS 2020 CALENDAR PROJECT

The Village of Beverly Hills creates a calendar that is mailed to each residence annually. The calendar serves as a useful resource for meeting dates, special events, refuse collection, information about local organizations, and important contact information.

The design and printing costs for past three years are listed below:

2019 Calendar	\$4,429.00
2018 Calendar	\$4,639.00
2017 Calendar	\$4,599.00

Postage is an additional expense and will cost approximately \$1,500.00. The Village has already budgeted \$9,000.00 for this project. Moreover, the Village Calendar expenses are offset by advertising revenue (approximately \$1,000.00).

A request for proposals for the 2020 Calendar Project was published on the Michigan Inter-governmental Trade Network (MITN/BidNet) on July 5, 2019. A public bid opening was held on August 14, 2019 at 10:00 am in the Village Council Chamber. The Village received four sealed bids and they were opened publicly at that time.

The lowest bid was submitted by Indiana Printing and Publishing Co. in the amount of \$4,135.00. Village Administration reviewed the samples, contacted references, and recommends awarding the bid to Indiana Printing and Publishing Co. Per the bid specifications, the calendar will be printed and mailed by 4:30 pm on or before Friday, December 6, 2019.

Motion by Abboud, second by Nunez, be it resolved that the Village Council awards the contract for the 2020 Calendar Project to Indiana Printing and Publishing Co. in the amount of \$4,135.00. Funds for this project are available in account #101-747-881.00.

Roll call vote:
Motion passed (6-0).

REFER REQUEST FROM DETROIT COUNTRY DAY SCHOOL, 22305 W. 13 MILE ROAD, FOR SITE PLAN APPROVAL TO THE PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION

Detroit Country Day School located at 22305 W. 13 Mile Road, has submitted plans to perform renovations on the existing tennis courts at the upper school portion of their campus. Due to the scope of the project, Section 22.08.290 requires site plan approval prior to construction. Per Village Ordinance, Council must first refer the proposal to the Planning Commission for a recommendation after which Council will have the opportunity to review and consider approval of the proposal.

The plans submitted detail the proposed removal and reconstruction of the existing tennis courts, including excavation and removal of the courts and base materials (approximately 4,100 yds of

material), installation of new base and surface, installation of edge drain, and removal and replacement of court fencing. Attached is a copy of the plans and scope of work provided by DCDS.

Motion by Hrydziuszko, second by Nunez, be it resolved that Village Council refers plans submitted by Detroit Country Day School, 22305 W. 13 Mile Road, for renovations to existing tennis courts to the Planning Commission for site plan review and recommendation.

Motion passed (5-1).
Mooney nay

DISCUSS COUNCIL SUBCOMMITTEE APPOINTMENT PROCEDURE

Nunez believes that the subcommittee appointments should be varied to ensure that fair assessments are made of potential candidates. The rotation and assignment process should be made available to Council members well ahead of the interviews.

Mooney, Hrydziuszko, and George both support transparency, but believe that keeping the liaison as the lead is essential, as they have the most familiarity with the Committees and Boards.

Wilson explained that there is an informal tracked system that rotates the members of Council; however, Administration can formalize that process and make the assignments available for the members of Council in advance.

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Water Sales – With the wet weather the area experienced through May and June, Village water sales were down approximately 20% for June. Final figures have not been received for July, but we are anticipating that sales will also be down for that period as well. August sales seem to have rebounded, but the period of poor summer water sales will have impacts on water and sewer fund revenues in both FY 2018-19 and 2019-20. Lower than anticipated revenues will be offset by decreased expenses for water consumption. As Council will recall we are in the process of reversing a structural deficit in the Water and Sewer Fund. Had sales projections based on previous years been realized, this deficit would likely have been eliminated early in this current fiscal year. We are still trending in the right direction toward eliminating this deficit and making this fund self-sufficient on an annual basis. However, the poor water sales for the summer of 2019 will temporarily delay this from occurring.

Water Testing – The Village has completed our first round of residential water testing under the State's revised Lead and Copper rules (LCR). A total of thirty-two (32) sites were tested. The current maximum allowable lead level in residential drinking water is 15 parts per billion (ppb). This maximum allowable level will be reduced to 12 ppb next year. Of the 32 tests taken in the Village, all but one tested below 1 ppb, the lowest level for which the laboratory can detect. The other sample registered a level 1.3 ppb. Under both the old guidelines and the new the Village is well below the allowable levels for lead and copper in our water supply.

These test results have been submitted to all participating residences and will be submitted later this month to the Michigan Department of Energy, Great Lakes and Environment (EGLE), formerly the DEQ. This will conclude the required residential testing for 2019. Under the current regulations, a similar round of testing will be conducted in 2020.

Pumper Truck – The new pumper truck has been delivered to the Department of Public Safety and is now available for service. The Public Safety Department took bids on the old pumper truck as was able to obtain \$5,000 for this vehicle. It has since been picked up by the purchaser. The Village has recently made the final payment on the ladder truck. As we were able to purchase the mini-pumper in cash, the only debt service we have at this time for fire equipment is the new pumper truck. These payments are approximately \$98,000 annually and will run through FY 2024-25.

SOCRRA Position – As the Village representative on the SOCRRA Board I have been selected as the Chairman for the upcoming year. I will also be serving as the Vice Chair on the SOCWA Board as the representative of the Village and Southfield Township.

Water Rates Comparison – SOCWA has compiled their annual water and sewer rates comparison for 2019-20. I have included a copy of this comparison for your review. The comparison encompasses various usage rates over a billing period and is based upon a 5/8” residential meter. The report shows the Village coming in slightly below the averages for all SOCWA communities across all usage levels. As the Village continues to modify rates in coming years, I anticipate that we will be in line with the average amongst all communities.

SOCWA Articles of Incorporation Revisions – The SOCWA Board of directors have been working on revisions to the Articles of Incorporation over the last year. A set of revisions to these articles have been drafted. Most of the revisions involve the clean up or removal of obsolete language and revisions based upon current water usage levels. I have provided a copy of the draft revisions to Mr. Ryan for his review. Ultimately, these revisions will require approval by the governing body of all member communities.

13 Mile and Lahser Update – Village Administration has been in contact with Consumers Energy regarding their gas line restoration project at 13 Mile and Lahser. Consumers has informed the Village that they anticipated completing this project and removing all traffic restriction by Labor Day. The project is permitted by the Road Commission through September 15th, but with the beginning of school approaching Consumers has worked to complete the project sooner. A period of good weather has helped speed progress on this project. As school is beginning the week before Labor Day the Village will continue to work with Consumers to monitor progress on this project and work with our local schools and Detroit Country Day to handle back to school traffic.

Labor Day – Village offices will be closed on Monday, September 2 in observance of Labor Day. Trash collection will be delayed one day this week.

COUNCIL COMMENTS

George commented on updating the Municipal Code.

Hrydziuszko reported the Movie in the Park event was well attended and thanked the children who raised money for the Tree Fund at the event's lemonade stand.

Nunez thanked Council for the discussion on how subcommittees for Board and Commission assignments are made.

Mooney thanked Park Ranger Carter Stupyra for all of his work over the past three years, and wished him luck as he leaves for college.

Abboud suggested that the assigned back up liaison be utilized in the committee selection process.

Motion by Mooney, second by Abboud, to adjourn the meeting at 8:30 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary