

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziuszko, Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Ulysses Garrison, Birwood, and Patricia Gedye, Birwood, would like the Council to consider regulations related to Airbnb homes. There is a home on the street being used as an Airbnb and the users of the home have been disruptive.

Ryan advised them to contact Public Safety if there are noise or traffic disruptions.

Molly Borgon, Cobblestone Ct., expressed concern about the Georgetown and 13 Mile Road intersection. She would like to see a safe path marked for kids who walk and bike to school.

CONSENT AGENDA

Motion by Mooney, second by Nunez, to approve the consent agenda as published.

1. Review and consider approval of minutes of a regular Council meeting held October 15, 2019.
2. Review and file bills recapped as of Monday, October 28, 2019.
3. Review and consider amending Kick Cancer Inc.'s charitable donation solicitation dates.

Roll Call Vote:

Motion passed (7-0)

BUSINESS AGENDA

PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED 2020 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING ALLOCATION

Beverly Hills has participated in the federally funded Community Development Block Grant (CDBG) program for more than 25 years. We are currently in a three-year contract (2018, 2019

and 2020) with Oakland County to participate in this program which is administered through Oakland County's Community & Home Improvement Division.

The Village's estimated allocation for Program Year 2020 is \$13,049. The annual CDBG allocation is based on a formula that uses several objective measures of community needs. HUD has established three national objectives, at least one of which must be met, to determine eligibility for a community to engage in any specific program. Additionally, the Village must comply with several rules, including a limit on our allocation for public service projects to a maximum of 30% of the total 2020 allocation and a minimum of allocation of \$3,500 for each project.

This year Council is being asked to consider allocating funds for Minor Home Repair services and Public Services - Yard Services for low-income and low-moderate-income level citizens. This year we are recommending allocating \$9,135 for minor home repair and \$3,914 for yard services through the CDBG program. The Village outsources the administration of these programs through a bid process, and NEXT has been the service provider for many years. NEXT continues to be a valued partner and ensures the program is administered per the extensive CDBG requirements.

The Village has received a request from HAVEN seeking a contribution for their program that provides services for victims of domestic violence, dating violence, sexual assault or stalking. Due to CDBG requirements and limitations for project funding, we cannot allocate funds to both the Yard Services program and to HAVEN. Therefore, without Council objection, administration is recommending the Village make a General Fund contribution for the same amount, \$3,914.00, to HAVEN, as it has done in the past to support their program.

The following is a breakdown of the proposed allocation:

Minor Home Repair	\$ 9,135
Public Services – Yard Services	\$ 3,914
TOTAL	\$13,049

Peddie opened the Public Hearing at 7:54 p.m.

No one wished to be heard, therefore the hearing was closed at 7:58 p.m.

REVIEW AND CONSIDER RESOLUTION AUTHORIZING THE VILLAGE OF BEVERLY HILLS' COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR PROGRAM YEAR 2020

Motion by Mueller, second by Mooney, that the Village of Beverly Hills Council adopt the following Resolution:

Whereas, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and;

Whereas, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

Whereas, the Village of Beverly Hills has duly advertised and conducted a public hearing as follows:

President Peddie opened the Public Hearing at 7:54 p.m.

Comments: None

President Peddie closed the Public Hearing at 7:58 p.m. on November 5, 2019 for the purpose of receiving public comments regarding the proposed use of PY 2020 Community Development Block Grant funds in the approximate amount of \$13,049.00, and

Whereas, the Village of Beverly Hills found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

Account	Project Name	Amount
172170-731227	Minor Home Repair	\$9,135
172160-732170	Public Services – Yard Services	\$3,914

Therefore Be It Resolved, that the Village of Beverly Hills' CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Council President is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION AUTHORIZING INFORMATION TECHNOLOGY SERVICE AGREEMENT RENEWAL WITH OAKLAND COUNTY

Oakland County has been reviewing and updating their agreements with local units of government for various services that are shared or provided collaboratively. Accordingly, a revised agreement for Information Technology (IT) Services between Oakland County and the Village has been provided for our review and consideration.

The Village and Oakland County work collaboratively on many IT functions. The Courts and Law Enforcement Management Information Systems (CLEMIS) is a vital law enforcement tool operated by Oakland County allowing local agencies to share and access data. The Public Safety Department is a CLEMIS agency and uses this information daily in police operations. The Village Building Department also utilizes Geographic Information Systems (GIS) services through Oakland County for mapping, assessing, planning and zoning, and infrastructure records. Oakland County maintains ESRI software licensing that the Village also utilizes on a daily basis.

Village Administration has reviewed the agreement provided by Oakland County and finds that it does a good and thorough job of memorializing the current state of IT services between the Village and County.

Motion by Hrydziuszko, second by Mooney, be it resolved that the Village Council of Beverly Hills approves and authorize the Village Manager to execute the Interlocal Agreement for Information Technology Services between Oakland County and the Village of Beverly Hills as submitted.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER FISCAL YEAR 2019-2020 BUDGET AMENDMENTS

Administration provided the proposed FY 2019-2020 Village of Beverly Hills Budget Amendments. There are General Fund amendments relating to adjusting revenue and expenses to more accurately reflect projected actuals for FY20.

In Major Roads there are amendments for expenditures budgeted in FY19 but not incurred until FY20 as well as expense reallocation and adjustments to more accurately reflect projected actuals for FY20. In addition, there are 2 amendments relating to the Federal Road Project on 13 Mile. One amendment relates to engineering fees to be incurred in the projected amount of \$220,000. The other amendment relates to the 50% reimbursement of the engineering fees, \$110,000, from the City of Southfield to the Village of Beverly Hills. The Village is pursuing Federal reimbursement for the engineering expenditures. When further information is received, and the amount is known a budget amendment will be presented to Council to record the amount of the reimbursement. In Local Roads there is an amendment for expenditures budgeted in FY19 and incurred in FY20 and an amendment to adjust to expected actuals.

These proposed FY 2019-2020 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Motion by Abboud, second by Hrydziuszko, be it resolved that the Village Council of Beverly Hills authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads and Local Roads as reflected in the October 30, 2019 memorandum from Finance Director, Sheila McCarthy.

Roll Call Vote:
Motion passed (7-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Metamora Subdivision Concrete Replacement – Work has begun on the concrete replacement project in the Metamora subdivision. The contractor is working on the replacement of the sewer around the intersection of Foxboro and Sleepy Hollow. This work has been delayed because of weather and some utility conflicts. Once the sewer work is completed, we will begin removing sections of concrete to be replaced. This work is still scheduled to be completed by the end of November. Due to the tight time schedule and potential for weather delays we may work with the contractor to allow some work to be done on Sundays.

2020 13 Mile Reconstruction – The Village has been approved for federal funding for the 2020 reconstruction of 13 Mile from Southfield to Evergreen, including the intersection of 13 Mile and Southfield. We are proceeding with the design engineering at this point. We anticipate this project to be put out to bid in late April with construction starting mid-June after school is out. The project will run through the beginning of school next September. One-way traffic will be maintained west

bound through the duration of the project. We are working with the City of Southfield and the Road Commission of Oakland County on signage and posted detour routes.

The design phase of the project is ongoing but will include a dedicated left turn lane throughout the length of the road. The final project will be a mixture of five (5) lanes and three (3) lanes with right turn taper lanes in multiple locations. All existing traffic signals will be maintained and upgraded. The City of Southfield will install a sidewalk along their side of 13 Mile at their expense. Once a preliminary design is drafted, I would like to make a public presentation of the road design at either a regular Council meeting or a special meeting.

31655 Southfield Road – At their regular October meeting the Planning Commission did review a revised site plan for a residential development from Robertson Brothers on the site of the former McDonald's on Southfield. By a vote of 5-2 the Planning Commission did recommend referring this preliminary site plan to the Village Council for their review and consideration. The motion recommending referral of this matter was quite lengthy with five (5) recommended deviations from the existing Overlay District regulations. Due to the length and complexity of this motion Village Administration is still in the process of review this submittal, resolution, deviation requests and underlying code in order to present this matter to the Council. It is anticipated that this matter will be on the agenda for the regular Council meeting of November 19.

Crosswalk Upgrade – Village Administration received a request to investigate crosswalk upgrades on 13 Mile by Groves High School. Administration examined the crosswalk in this area and has ordered signage similar to that installed at other crosswalks in the Village. A small section of sidewalk would normally be added on the south side of 13 Mile to connect to this crosswalk. Upon examination of the area and given the sidewalk work planned on the Southfield side on 13 Mile next year, Village Administration would request the installation of sidewalk from this crosswalk just east of Embassy to the intersection at Evergreen.

Yard Waste Collection – Yard waste collection is ongoing and will continue throughout the week of December 9th. As this is a very busy time of the year for yard waste collection, some of the typical trash and yard waste collection routes may be altered. Please make sure that all yard waste is placed at the curb, along with recycling and trash, no later than 7:00 AM to ensure timely pickup.

COUNCIL COMMENTS

George reported positive feedback on the new crosswalks. He would like Council to separate the accessory structures and side yard unit ordinances and work to get them passed. He also would like to work on a contractor code of conduct.

Hrydziusko thanked all the residents who helped and attended the Halloween Hoot.

Mueller thanked the Oen family and all of the Parks and Recreation Board for their work on a successful Halloween Hoot.

Abboud reported on the various committees he represents the Village at.

Motion by Mooney, second by Nunez, to adjourn the meeting at 8:24 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary