

PARKS & RECREATION BOARD MEETING MINUTES - APRIL 18, 2019 - PAGE 1

Present: Chairperson Borgon; Vice-Chair Goodrich; Members: Hausman, Kondak, and Schmitt

Absent: Davis and Ruprich

Also Present: Clerk/Assistant Manager, Rutkowski
Council Liaison, Mueller

Chairperson Borgon called the meeting of the Parks and Recreation Board to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

Motion by Borgon, second by Hausman, to add agenda items; Discussion of Memorial Day Parade and Carnival and Earth Day Tree Donation.

Motion passed.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD MARCH 21, 2019

Motion by Hausman, second by Kondak, that the minutes of the joint Parks & Recreation Board and Council meeting held on March 21, 2019 be approved.

Motion passed.

REVIEW AND CONSIDER EAGLE SCOUT SERVICE PROJECT PROPOSAL FROM ANDREW FLAHERTY TO INSTALL A BENCH AT BEVERLY PARK

Eagle Scout Andrew Flaherty requested approval to build and install a bench at Beverly Park for his service project. A copy of the proposal was provided, and Flaherty presented his proposal to the Board and explained how it will benefit the community. He explained that his intention was to create a concrete base for the bench and is considering treated lumber or composite. Flaherty intends to raise the funds for this project by working for families in the neighborhood.

The Board advised him to consider using wider planks, and that the bench should be located at least three feet off the path, to not impede the paths usage.

Motion by Hausman, second by Kondak, that the Beverly Hills Parks & Recreation Board recommends Council approve Eagle Scout Andrew Flaherty's service project proposal to build and install a bench at Beverly Park.

Motion passed.

REVIEW AND CONSIDER AGREEMENT WITH CAREY & PAUL GROUP TO PROVIDE EQUIPMENT AND A BOUNCE HOUSE FOR THE MOVIE IN THE PARK EVENT ON AUGUST 15, 2019

The Movie in the Park event will be held on August 15, 2019 at Beverly Park. Board member Ruprich has obtained a quote from the Carey & Paul Group for an inflatable screen, projector, blue ray DVD player, technician, and inflatable bounce house for \$1,025.00. Carey & Paul Group will

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be responsible for the set up and tear down of equipment. The Village will be responsible for supplying electricity and the DVD in blue ray format.

Motion by Hausman, second by Kondak, that the Beverly Hills Parks & Recreation Board recommends Council approve the Movie in the Park agreement with Carey and Paul Group not to exceed \$1,025.00.

Motion passed.

DISCUSS TREE PLANTING

Mueller reported that the area across from the playground would be ideal for planting; it is out of the way of major traffic and highly visible to residents. The company doing the buckthorn removal have committed to having signage posted explaining the progress of the plan.

Goodrich arrived at 7:45 p.m.

DISCUSS PARKS AND RECREATION BANNER PURCHASE AND OTHER GIVEAWAY ITEMS

The Board requested Administration order banners for Read in the Park, Winter Family Fun Day, Movie in the Park, and one that reads Sponsored by the Village of Beverly Hills Parks & Rec”.

The Board also agreed on ordering frisbees to give away at summer events.

Motion by Hausman, second by Kondak, that the Beverly Hills Parks & Recreation Board recommends Administration order the frisbees in an amount not to exceed \$1,000.00.

Motion passed.

DISCUSSION OF PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Board discussed plans for the Memorial Day Parade and Carnival, including Grand Marshal.

Kondak volunteered to plan and coordinate the Memorial Day wreath ceremony. Ruprich will continue to contact food trucks for the event. Borgon has been unable to get in touch with Galactic Transport for ride rental. Rutkowski will coordinate with Oakland County to rent additional items for the event.

DISCUSS EARTH DAY TREE DONNATION

Ross Mortgage company has an Earth Day Tree donation program, and Beverly Park has been selected to receive a free tree that will be planted on Earth Day.

Motion by Hausman, second by Goodrich, that the Beverly Hills Parks & Recreation Board approves the planting of a redbud or evergreen tree at a spot designated by Administration.

Motion passed.

PUBLIC COMMENTS

None.

COUNCIL COMMENTS

Mueller reported that Councilman Mooney will coordinate the Park Rangers program this year; this will include painting the dugouts and sled hill fence, as well as chipping and spreading the woodchips on the paths.

ADMINISTRATION COMMENTS

Rutkowski reported the Park Opener and Park Ranger positions have been filled. The website has links if people want to donate to the tree fund or volunteer for Memorial Day Parade and Carnival.

BOARD COMMENTS

Hausman reported she is working with the sign company for repairs to the Storybook Trail.

Goodrich reported the speakers and microphone were purchased and he continues to work on the log planter.

Borgon requested a donation box be ordered. Baldwin Library has requested the Board waive the rental fees for the pavilion on July 9; they plan to host a picnic for the Cookbook Club Potluck.

Motion by Schmitt, second by Hausman, that the Parks & Recreation Board waive the pavilion rental fees on July 9 for Baldwin Library.

Motion passed.

The meeting was adjourned at 9:30 p.m.