

Present: Council: President Pro-Tem Peddie; Members: Nunez and Mueller

Parks & Recreation Board: Chairperson Hausman; Vice Chairperson Ruprich,  
Members: Borgon, Davis, Goodrich, Kondak, and Schmitt

Absent: Council President Mooney; Members: Abboud, Delaney, and Oen

Also Present: Assistant Manager/Clerk, Marshall

Vice-Chairperson Ruprich called the joint meeting of the Parks and Recreation Board and the Village Council to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

**APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD NOVEMBER 16, 2017**

Motion by Schmitt, second by Goodrich, that the minutes of the regular Parks and Recreation Board meeting, held on November 16, 2017, be approved as submitted.

Motion passed.

**PUBLIC COMMENTS**

None.

Hausman arrived at 7:37 pm.

**REVIEW AND CONSIDER REQUEST FROM THE GROVES HIGH SCHOOL ORCHESTRA TO USE BEVERLY PARK FOR THEIR SIXTH ANNUAL FORTE 5K RUN ON SUNDAY, MAY 20, 2018**

The Groves Orchestras is requesting to hold the sixth annual Forte 5K Run on Sunday, May 20, 2018 from 7:30 am to 11:30 am. They will require use of the pavilion. Registration will begin at 8:00 am in the pavilion, from there the run will start at 9:00 am following along Village streets in the West Beverly subdivision. After the run, they will return to the pavilion at Beverly Park for food and entertainment. They request that fees for renting the pavilion be waived for this event.

Moved by Goodrich, seconded by Schmitt, that the Beverly Hills Parks & Recreation Board recommends Village Council approval of the request from Groves Orchestras to hold the sixth annual Forte 5K Run on Sunday, May 20, 2018. This event will begin and end at the Beverly Park pavilion and they will utilize Village streets and sidewalks for the run. It is recommended that fees for use of the pavilion be waived for this event.

Motion passed.

**DISCUSS FINAL PREPARATIONS FOR WINTER FAMILY FUN DAY**

Goodrich reported that Costco planned to attend, and plans have been made for hot cocoa, popcorn, ice rink, snow shoes, and winter games. Unfortunately, the weather forecast does not look promising for additional snow prior to January 28<sup>th</sup>. It was agreed that a decision would be made

on January 25<sup>th</sup> to determine if the event should be scheduled for the “rain date” of February 11<sup>th</sup>. The decision to cancel would be made February 8<sup>th</sup>.

Goodrich suggested they remain prepared, and during a weather-appropriate time host a “Winter Pop Up” event. The Board could decide to show up with hot cocoa, games, and music. The Board agreed to this idea.

Motion by Hausman, second by Davis, to discontinue hosting the Winter Family Fun Day on the fourth Sunday in January and turn it into a “pop up” event depending on weather conditions.

Motion passed.

### **REVIEW RECREATION CAPITAL ASSETS AND DISCUSS LONG TERM BUDGETING**

Per the direction of Council, the Village Parks & Recreation Board has developed a long-term budgeting plan for Council’s review and consideration. A list of items, structures, and equipment at Beverly Park was provided. The spreadsheet shows the year installed, approximate installation cost, annual maintenance cost, scheduled replacement and replacement cost. In some cases that information is not known. Replacement costs, or reserves, have been calculated based on life expectancy and prorated over the number of years until replacement. Projected reserve allocations total \$105,140 for FY 2018/19.

Annual Maintenance Costs have been calculated for those items that require annual maintenance and total \$34,150.

Three categories on the list are scheduled for replacement in FY 2018/19 and they include; the gazebo floor, playground woodchips, and tennis court resurfacing for a total of \$44,500.

A new project being proposed for FY 2018/19 is Buckthorn eradication at Beverly Park. Based on a proposal received from Cardno in West Olive, Michigan, year one costs would be \$41,875 and \$23,000 in year two. Their proposal was provided to meeting attendees.

The spreadsheet is based on a 10-year plan with projected expenses for FY 2018/19 and 10 additional years. The new projects being proposed include buckthorn eradication and installation of a drinking fountain near the playground.

#### **Total costs for FY 2018/19**

Reserve allocations	\$105,140
Annual maintenance costs	\$34,150
2018 Replacements	\$44,500
Buckthorn	<u>\$41,875</u>
<b>TOTAL</b>	<b>\$225,665</b>

7:50 pm Borgon arrived.

Both the Board and present Council agreed that buckthorn eradication at the park is a priority. They also agreed that it was imperative to secure funding for the Woodland Restoration Project. The Board would also consult with the previously used arborist for advice on native species and suggested plantings. Marshall volunteered that grant money may be available and administration would research this.

The gazebo floor needs replacing; this is a potential Eagle Scout project that Council President Mooney is following up on.

Nunez encouraged the Board to dream big for a long term plan; including things like Village wide daffodil planting and holidays in the Park.

Peddie would like to see a paved path around the park for walkers and runners.

Mueller reported that the peninsula in Riverside Park would not have any changes made to it, per Public Safety. He suggested a Parks & Recreation Board member contact Village resident George Ostrowski, a landscape architect, regarding a Master Landscape Plan for Riverside Park.

The agreement was to request \$125,000 from Council for the 2018-19 fiscal year.

#### **COUNCIL COMMENTS**

Peddie stated she would love to see the park decorated with a large tree and lights for the holiday season.

Nunez suggested the Board needs to consider building the tree canopy for the future. He would like to see more attention paid to the development and plantings in pocket parks. It was suggested to survey the residents that live near them for their input.

Mueller suggested the Board consider what is not offered in surrounding city parks and focus on offering those things.

#### **ADMINISTRATION COMMENTS**

Marshall reported that SOCRRA has opened to recycling trucks delivering curbside items and hopes to open the drop off center to residents soon. There have been two reported incidents of children who, while sledding on the hill at the park, have run into sign posts. Bales of hay have been placed at the sign locations, and the posts may need to be moved in the spring. Pat Greening has offered to donate a wreath for the Veterans Memorial in the park on Veterans Day, November 11<sup>th</sup>.

#### **BOARD COMMENTS**

All members of the Board thanked council for their ongoing support.

Motion by Schmitt, second by Hausman, to cancel the February 15, 2018 Parks & Recreation Board meeting.

Motion passed.

The meeting was adjourned at 8:55 p.m.

**Janice Hausman, Chairperson  
Parks & Recreation Board**

**Ellen E. Marshall  
Village Clerk**

**Elizabeth Lyons  
Recording Secretary**