

Present: Heldt, McAlear, McLain - Birmingham
Heyman, Verdi-Hus – Beverly Hills
Stakhiv – Franklin
Ettenson – Bingham Farms

Absent: Schneider, Borgon - Beverly Hills

Also Present: White - Executive Director
Currier - Attorney for Cable Board
Rota - Bloomfield Community Television
Galbraith – Birmingham Schools representative

McLain called the meeting to order at 7:48 a.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

Motion by Heldt, second by McAlear, to amend agenda to delete item 5, Treasurer's Report, and instead add it to next month's agenda.

Motion passed.

APPROVE MINUTES OF CABLE BOARD MEETING HELD May 27, 2015

Motion by Heldt, second by Ettenson, that the minutes of the regular Cable Board meeting held on May 27, 2015 be approved as submitted.

Motion passed.

PUBLIC COMMENTS

None

BIRMINGHAM PUBLIC SCHOOLS PEG GRANT REQUEST

Kevin J. Galbraith, Executive Director of Information and Technology for Birmingham Public Schools was present to present an update with respect to a grant request that was first presented to the Board last month on behalf of the School District. The Birmingham Public Schools has gone out for bid for the production equipment to be purchased. The bid process has not been finalized yet due to the requirements for posting and keeping the posting open for receiving bids in the specified time frame. Galbraith indicated that the School District would have that information next week. Galbraith stated that the grant request remains as outlined last month which seeks the support of the Board in providing funding in an amount not to exceed \$72,000 to acquire the necessary video and audio equipment to properly outfit its two high school production studios.

Motion by Heldt, second by Ettenson, that the Birmingham Area Cable Board approve a grant request from the Birmingham Public Schools in an amount not to exceed \$72,000 for video and audio equipment for the two high school production studios with the

understanding that the Birmingham Public Schools shall account for all monies spent and shall return any funds not expended for this purpose to the Board.

Roll call vote:
Motion passed (7-0).

White stated that funds were available in this year's budget for this grant.

AMENDMENT TO THE BCTV CONTRACT FOR COVERAGE OF ADDITIONAL BIRMINGHAM MEETINGS

Heldt reviewed that the Board received a request from the City of Birmingham to commence broadcasting three additional meetings; specifically, the Zoning Board of Appeals, the Multi-Modal Transportation Board and the Advisory Parking Committee. Since the public meetings that BCTV broadcasts have been fixed and imbedded in the current contract, discussions were held with Greg Kowalski regarding amending the contract to include an additional amount for covering these extra meetings. It seemed appropriate to add an amount of \$1,000 per month for this purpose and Heldt was advised that the township considered this a reasonable fee. This would increase the amount paid to BCTV by \$12,000 annually.

Currier inquired as to whether there is still a charge if a meeting is not held in a particular month. Heldt responded that a precise count of all meetings broadcast is not kept and essentially BCTV is paid a fixed fee to broadcast all the requested meetings and are not paid per meeting.

Questions from the Board were addressed by Rota. Rota indicated that he could review the number of meetings covered on a quarterly basis so that the Board would know what BCTV is covering, how many programs are taped, etc.

Motion by Heldt, second by McAlear, that the Birmingham Area Cable Board approve an amendment to the contract with Bloomfield Community Television to provide for the additional amount of \$12,000 per year to be paid to BCTV in order to broadcast these three additional meetings on an ongoing basis and to authorize the Cable Board Chairperson to execute a contract amendment.

Roll call vote:
Motion passed (7-0).

PROPOSED BUDGET AMENDMENTS FOR FY 2014-15

White recommended that the Board approve certain Budget Amendments, which she summarized as follows:

1. Add a budget line item for bank service charges in the amount of \$60.00.
2. Add the amount of \$605,000 to the budget line item for Administrative Grants.
3. Increase the annual amount for Executive Director by \$200.00.
4. Increase the annual amount for telephone by \$250.00.
5. Increase the annual amount for website by \$550.00.
6. Increase the annual amount for legal fees by \$15,000.

In response to a question from Ettenson, White indicated that the total amount of the budget amendments was \$16,060 plus \$605,000 for the administrative grants.

Motion by Heyman, second by Heldt, that the Birmingham Area Cable Board does hereby authorize the following amendments to the FY 2014-15 Budget:

1. Add a budget line item for bank service charges in the amount of \$60.00.
2. Add the amount of \$605,000 to the budget line item for Administrative Grants.
3. Increase the annual amount for Executive Director by \$200.00.
4. Increase the annual amount for telephone by \$250.00.
5. Increase the annual amount for website by \$550.00.
6. Increase the annual amount for legal fees by \$15,000.

Roll call vote:

Motion passed (7-0).

CONSIDERATION OF CABLE ACTION COMMITTEE MEETING TIME

White stated that Schneider had requested that this subject be included on this month's agenda for discussion. Schneider had responded to White's email to suggest a possible starting time of 6:30 p.m. or 7:00 p.m. for the Cable Action Committee meetings. Heldt stated that he initially thought that perhaps it could be changed to a morning meeting, but would be willing to try a later time. Heldt proposed changing the meeting time to 6:00 p.m.

Motion by Ettenson, second by Stakhiv, to change the meeting time of the Cable Action Committee meetings from 5:30 p.m. to 6:00 p.m.

Motion passed.

COMMITTEE REPORTS

Cable Action Committee

Verdi-Hus reported that no meeting was held this month.

PEG Committee

Heldt stated that the most important business for the committee (BPS PEG grant) was already transacted and that there would be a short meeting after the regular meeting to determine if there was anything else that needed to be planned for.

EXECUTIVE DIRECTOR'S REPORT

White reviewed one complaint pending from the last meeting, which has been resolved. She outlined one complaint that was received since the date of the last meeting which involved wires dangling over a resident's property that were initially believed to be Comcast wires. They turned out to belong to AT&T, however, so the complaint submitted to Comcast was closed. A new complaint regarding this matter has since been submitted to AT&T.

Updated financial information was distributed to the Board and White reported on checks written in the last month.

PROVIDER RELATED TOPICS

McLain stated that there are no provider representatives present at today's meeting. McLain requested that Currier comment on the Comcast negotiations. Currier reported that all of the communities have voted on the renewal of the Comcast franchise through a Uniform Franchise Agreement through Public Act 480. All of the communities have approved the letter agreement wherein Comcast would gradually change the PEG fee from 3% to 2.75% the first year, 2.5% the second year, 2.25% the third year and then 2% after that. Comcast has also agreed to pay \$10,000 toward the legal expenses incurred by the Board.

Ettenson commented about an article in the Free Press s indicating that Comcast was offering a new super high speed internet in Metropolitan Detroit and was unsure if it affected the BACB communities.

McLain reported that Evette Hollins is no longer the AT&T contact person for complaints and that the Board is going back to Robert Jones to follow up on issues.

BAPA/BAMA REPORT

Steve Rota highlighted programming outlined in the written report from Bloomfield Community Television on programming taped for Municipal Channel 15 (BAMA), PA Channel 18 (BAPA), and programming from BACP area organizations during the past month (information included in BCTV monthly report for May 27, 2015 through June 17, 2015).

The next BCTV camera workshop is scheduled for Tuesday, July 14 from 10:00 a.m. to noon or 6:30 to 8:30 p.m. Interested individuals should call 248-433-7790 to sign up for the workshop.

Rota reported on a meeting with Stream Dynamics last week to discuss a better and more efficient work flow with regard to streaming the meetings for playback and live meetings. BCTV has tested the changes and has indicated that interested viewers will be able to start watching the meetings on their Smart phones. McLain inquired as to whether this could be done with all different types of devices in addition to Apple devices and Rota indicated that he was informed that it would work with iPhone and Samsung cell phone Galaxy. He emphasized that they were still in the beginning stages of accomplishing this. Because some of the changes can be done on the new Tricaster purchased by the Cable board, there may be an ability for the Village of Beverly Hills to save money in buying a new encoder. He stated that they still may need to buy a new computer in the future for Beverly Hills staff to continue editing or posting the meetings afterwards, but in the meantime hopefully everything should work out.

OLD BUSINESS

None

NEW BUSINESS

McLain stated that the next Cable Action Committee meeting will be held on Thursday, July 2, 2015, at 6:00 p.m.

PUBLIC COMMENTS

None

BOARD COMMENTS

McLain extended condolences to the family of Alan Almond, the legendary radio producer who passed away suddenly yesterday. She stated that she grew up listening and following asleep to his program. She stated that he was a very nice man and very good friend, and he will be sorely missed.

The meeting was adjourned at 8:15 a.m.