

Present: Chairperson Arvant; Vice-Chair Kondak; Members: Davis, Greening, Hausman  
Ruprich and Schmitt

Absent: None

Also Present: Manager, Wilson  
Assistant Manager/Clerk, Marshall  
Council Liaison, Mooney

Chairperson Arvant called the meeting to order at 7:30 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

**APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING  
HELD JANUARY 17, 2013**

Motion by Schmitt, second by Kondak, that the minutes of a regular Parks and Recreation Board meeting held on January 17, 2013 be approved as submitted.

Motion passed.

**PUBLIC COMMENTS**

None

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Manager Chris Wilson stated that he and Public Services Director Tom Meszler have been working on a budget for road work for the 2013-14 fiscal year. The project they are considering for this year is paving Beverly Road from Southfield Road to Evergreen Road. The issue came up about staging of the equipment for the project. The park has been used for past projects, which resulted in wear and tear on the parking lot.

Wilson questioned whether the Parks and Recreation Board would be in agreement to allow the staging of construction equipment on the east side of the parking lot of Beverly Park in late July. The parking lot will be in need of repaving in the next year or two; staging of construction equipment will do additional damage to the surface. It is proposed that the Village repave the parking lot in early August when the Beverly Road paving project is completed. The work would be funded through the asphalt paving budget pending Council approval. Wilson explained the extent of the parking lot project including base repairs that will be done in conjunction with the paving.

Questions from the Board were addressed by Wilson. In response to an inquiry, he said that the existing curbs will be replaced with new asphalt curbing. Concrete bumpers could be installed to replace the asphalt bumpers when the Village contracts for another concrete road repair project. Parks and Recreation Board members indicated their support of the proposal presented by Wilson.

**REVIEW AND CONSIDER REQUEST TO USE BEVERLY PARK ON SATURDAY, MARCH 23, 2013 FOR THE KENSINGTON COMMUNITY CHURCH TROY EASTER EGG HUNT**

The Village is in receipt of a request from Kensington Community Church Troy to use Beverly Park on Saturday, March 23, 2013 for the annual Beverly Park Easter Egg Hunt. A letter dated February 15, 2013 from Michael Dupin, Special Events Chairperson, outlined the Church's request to use the park from 9 a.m. until 5 p.m. The event is open to all members of the community.

Kensington Community Church will sponsor the event along with selected businesses from the Beverly Hills community. Given the large number of residents attending the event, it is requested that the Village provide portable restrooms for use on that day. The pavilion restrooms are not open in March.

Motion by Davis, second by Ruprich, that the Parks and Recreation Board recommend Council approval of the request from Kensington Community Church Troy to conduct an Easter Egg Hunt in Beverly Park on Saturday, March 23, 2013 from 9:00 am until 5:00 pm. It is recommended that the pavilion rental fees be waived and that the Village provide portable restrooms for the event. A certificate of insurance will be provided upon approval of the Easter Egg Hunt.

Motion passed (7 – 0).

**REVIEW AND CONSIDER LOCATION FOR VETERANS MEMORIAL MONUMENT**

Arvant reported that she received a communication from Paul Kleppert indicating that most of the funding was raised for the Veterans Memorial Monument. Donations are being accepted for the remaining amount. The monument has been ordered so that it can be constructed and installed by Memorial Day.

The proposed location for the monument will be at the far south end of the brick circle closest to the pavilion so that it can be seen from the street. John Mooney suggested that the exact location of the monument be decided by a subcommittee from the Parks and Recreation Board in conjunction with the organizers, Paul Kleppert and Ron Berndt. Board members commented on the monument size and location.

Motion by Hausman, second by Greening, that the Parks and Recreation Board recommend that Council authorize an expenditure of up to \$500 from the Park Dedicated Millage Fund as a contribution from the Village towards the Veterans Memorial Monument to be located in Beverly Park.

Motion passed.

**DISCUSSION OF BEVERLY HILLS COMMUNITY RECREATION PLAN**

Board members are in receipt of a copy of the Village of Beverly Hills Community Recreation Plan adopted by the Village in 2008. The Michigan Department of Natural Resources requires

that any community that seeks grants for parks and recreation have a five-year Park Master Plan on file with their office. The Village's Community Recreation Plan is in need of updating.

One of the requirements for acceptance of the plan is a public survey of the parks and recreation opportunities in the community during the drafting of the plan. Village administration included a park survey in the Fourth Quarter Villager newsletter and made the survey available on the Village's website. There were 103 responses, of which 18 were sent electronically and 85 were returned paper copies. A summary of the park survey results including written comments was distributed to Board members. Arvant remarked that there were a lot of good ratings for Beverly Park.

Arvant stated that the Board needs to update the Community Recreation Plan and incorporate any updates or modifications into a revised plan for consideration by Council. The master plan will then be filed with the State. Members went through the Plan with focus on the Recreation Inventory section. There was discussion on the assessment and recommendations for Village parks. A revised draft of the plan including suggested changes will be reviewed by the Board at next month's meeting.

Schmitt thanked those residents who responded to the park survey.

#### **DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL**

Kondak reported that Pat Westerlund has consulted with members of the Devonshire Men's Club, and they have agreed to organize the Memorial Day parade again this year. Plans will proceed on the participants, entertainment and vehicles for the parade. It was noted that the Groves High School band will be available to march in the parade.

Former chairperson Jim O'Reilly informed the Board that he was contacted by Galactic Transport about rides and activities for the carnival. The Board will contact this company about reserving games for the carnival. Marshall has not yet received information about an Oakland County grant for games. Board members will continue to work on the Memorial Day Parade and Carnival. Fund raising letters will be mailed to various businesses.

#### **LIAISON COMMENTS**

Mooney offered to help with the parade and carnival in any capacity. He will communicate with the Council regarding the following: 1) Approve request of Kensington Community Church to use Beverly Park for the Easter Egg Hunt; 2) Authorize expenditure of \$500 for the veterans memorial monument, and; 3) Repaving the parking lot at Beverly Park.

#### **ADMINISTRATION COMMENTS**

Marshall informed the Board that the Village received a grant from the Birmingham Area Cable Board to install an interactive display panel in the council chamber to take the place of the white board and pull-down screen. She talked about how the 70" Interactive Display System can be used.

**BOARD COMMENTS**

Schmitt stated that March 8 is the date that the film “Oz: The Great and Powerful” will open. There are a number of local actors and craftsmen from Beverly Hills and Franklin associated with this movie, including former Board member Dan Nelson.

Kondak talked about the decision made to cancel Winter Family Fun Day in the park. Maybe the weather will cooperate next year.

Ruprich commented on the amount of fallen trees in Beverly Park. Arvant has advised administration about a couple of trees blocking the disc golf course.

Hausman stated that her son Andrew requested that the sand from the sandbox be replenished this spring. Andrew built the sandbox for Beverly Park as an Eagle Scout project.

Arvant hoped for better luck with Winter Family Fun Day next year.

The meeting was adjourned at 8:35 p.m.