

Present: Chairperson Kondak; Vice-Chairperson Hausman; Members: Borgon, Davis, Greening, Ruprich and Schmitt

Absent: None

Also Present: Assistant Manager/Clerk, Marshall
Council Liaison, Mueller

Chairperson Kondak called the meeting to order at 7:30 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD NOVEMBER 20, 2014

Motion by Schmitt, second by Ruprich, that the minutes of a regular Parks and Recreation Board meeting held on November 20, 2014 be approved as submitted.

Motion passed.

PUBLIC COMMENTS

None

DISCUSS FINAL PREPARATIONS FOR WINTER FAMILY FUN DAY

Board members Hausman, Ruprich and Borgon are organizing this year's Winter Family Fun Day scheduled for Sunday, January 25 from 1–4 pm. Plans for the event were reviewed including activities and games, refreshments and volunteers. The scouts will build a snow cave on the Saturday before the event. Area schools have received the information flyer electronically.

REVIEW BEVERLY PARK PRIORITY LIST

At it's November meeting, the Parks and Recreation Board discussed suggestions for maintenance and capital improvements for Beverly Park. Assistant Manager Marshall drafted a memo listing park priorities based on that discussion.

Kondak informed the Board that Council held a strategy meeting on Saturday, January 10 to talk about planning for the next fiscal year and several years into the future. The importance of properly maintaining Beverly Park was discussed as well as long and short-term capital improvements. Council was open to providing funding to keep the park looking good. They encouraged the Parks and Recreation Board to actively pursue priority park maintenance projects as well as long-term maintenance and improvements. Mueller asked that the Board submit a list of priority recommendations and cost estimates to Council prior to the upcoming budget deliberations.

Board members reviewed and commented on items outlined in the memo from Marshall dated January 5, 2015 regarding park priorities. The memo included information regarding state grant money available for park improvements. Handicap access would be an eligible project. Proposals are due by April 1. Marshall commented on opportunities for grants that require a 25% match.

Pavilion repair and maintenance – The brick work around the grill needs attention as well as the chimney. Marshall said that she is meeting with a mason tomorrow; he will inspect the grill area and provide a quote for repairs. The grates are removable and should probably be removed before people use the fire pit for a bonfire, which damages the grates.

The footings for the pillars and cracks in the floor of the pavilion require concrete repairs. The repairs could possibly be tied into concrete road work in the Village. Caulking, wood replacement and painting the pavilion is in the budget for this year; bids will be solicited. Future planning will include pavilion roof replacement.

Disc Golf – There was conversation about replacing the tees with concrete pads in order to provide a dry tee box.

Drainage improvements - The suggestion was made that the Village's engineering consulting firm take a look at drainage improvements in the park and provide cost estimates. Improved drainage would keep the wood chip path and disc golf course in better condition most of the year as well help with mosquito problems.

Woodchips in playground area- Marshall related that the project will be more expensive this year because it will involve removing the existing woodchips from the playground area and replacing them with new sterilized woodchips. The woodchips have composted over time and have become ineffective.

Playground – It was noted that it is probably time to have the insurance company inspect the playground equipment for safety issues and inform the Village of current trends. There was agreement to add a handicap accessible swing to the playground.

Fence improvements and replacement– There was discussion on how to address unsightly areas of the Allerton fence where trees and shrubs are growing through the fence. The Beverly Road fence should also receive regular maintenance.

Picnic Tables – Marshall presented information she found on replacing or rehabilitating picnic tables. Board members preferred the option of purchasing Barco Board retrofit kits to replace the current wood boards with manmade material. The total cost for one table including shipping would be \$572, or \$6,689 for 12 tables. The suggestion was made to research the cost of composite boards at Home Depot, Lowes or a local lumber yard.

Glass/Plastic/Trash Recycle Receptacles – Ruprich researched recycle receptacles for Beverly Park. She highlighted features of various options and displayed pictures of the receptacles in order to receive input from the Board. Members discussed possible locations and types of containers. There was agreement that this would be asset to the park. Recycle receptacles will be researched further and pursued.

Dugout – It was suggested that the new dugout constructed by the Beverly Hills Little League be stained to match the other dugout. Marshall will contact Paul Turner about this.

DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Memorial Day Parade and Carnival will be chaired this year by Hausman, Ruprich and Borgon. The organizers will meet and start work on the carnival after the Winter Family Fun Day event. Residents Kim and Mike Eberhart have volunteered again this year to organize the Memorial Day Parade. Members were asked to think about who would be this year's Grand Marshal.

COUNCIL COMMENTS

Councilman Mueller recapped some of the discussion at the Council strategy meeting held on Saturday, January 10. He highlighted some of the major items addressed at this meeting.

ADMINISTRATION COMMENTS

Marshall stated that the Village was given a number of sapling trees some years ago; they were planted in an area by the sled hill. These trees have started to grow and are at a size where they can be transplanted to other areas of the park this year.

Marshall mentioned that the Parks and Recreation Board was asked at the joint meeting with Council last June for suggestions on how to improve the small park area at Beverly and Greenfield Roads. The area is considered an entrance to the Village. Brush in this area was removed by J.H. Hart Forestry. There is \$5,000 budgeted for this project. Marshall asked if this should be an agenda item for the Board.

BOARD COMMENTS

Members thanked Janice Hausman and her family for hosting a holiday party. Board members were looking forward to an enjoyable Winter Family Fun Day.

In response to an inquiry, Marshall stated that she received nine orders for personalized paving bricks to be laid in the flagpole area of Beverly Park. She will advertise the paving bricks in the next Villager Newsletter.

The meeting was adjourned at 8:53 p.m.