

Present: Vice-Chair Hausman; Members: Borgon, Davis, Greening and Schmitt

Absent: Kondak, Ruprich

Also Present: Assistant Manager/Clerk, Marshall
Council liaison, Mueller
Village Manager, Wilson

Vice-Chair Kondak called the meeting to order at 7:30 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD MARCH 19, 2015

Motion by Schmitt, second by Borgon, that the minutes of a regular Parks and Recreation Board meeting held on March 19, 2015 be approved as submitted.

Motion passed.

PUBLIC COMMENTS

None

DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Board discussed preparations for the Memorial Day Parade and Carnival to be held on Monday, May 25. Ron Berndt was present and outlined the program for the Memorial Day Commemoration including flag ceremony, speeches, and laying of the wreath. Bill Kondak will be asked to serve as the Master of Ceremonies. Berndt requested a member of the Board to contact the Scouts regarding their participation in the flag raising scheduled for 1:30 pm. Members Greening and Davis will donate the memorial wreath again this year.

Vice-Chair Hausman stated that Veteran Harry Spencer was approached about serving as Grand Marshal this year. He was honored to be asked but could not commit to the position. Park supporter and former Parks and Recreation Board chairman Jim O'Reilly has agreed to be this year's Grand Marshal.

Katie Kelly on Riverside Drive and Abby Mayer on Weston were present requesting approval to hold a bake sale at Beverly Park on Memorial Day with proceeds going towards the "No Kid Hungry" fundraiser. Funds will be raised for kids of all ages so that they and their families can receive money for healthy food.

Hausman mentioned that all community groups providing services or refreshments during the Memorial Day carnival give back 20% of their sales to support the park. Ms. Kelly and Ms. Mayer agreed to that contingency.

Motion by Schmitt, second by Davis, that the Parks and Recreation Board recommend that Council authorize a group represented by Katie Kelly and Abby Mayer to hold a bake sale in the park on Memorial Day to raise money for the No Kids Hungry fundraiser under the usual terms and conditions.

Motion passed unanimously.

Hausman informed the Board that fundraising and sponsorships for the Memorial Day event are going well. There has been \$6,000 received to date.

In Jen Ruprich's absence, Hausman reported that confirmation has been received from two food truck vendors – Motor City Franks and Kona Ice. Ruprich is finalizing arrangements with a vendor who offers Mexican food and is looking for another food truck. Water will be sold by the Berkshire group as a benefit for a Berkshire student who is waiting for a heart transplant.

Borgon reported on arrangements made for carnival rides and games. Hausman said that she talked to someone from Oakland County Parks about having a geocaching event in the park for older kids on Memorial Day. She explained what is involved with geocaching. Board members were in agreement to pursue this activity. Hausman outlined arrangements that are ongoing and/or finalized for community games and entertainment during the carnival.

REVIEW LANDSCAPING PROPOSALS FOR BEVERLY PARK AND CONSIDER RECOMMENDATION TO VILLAGE COUNCIL

Village Administration met with six contractors at Beverly Park and reviewed landscape maintenance work to be completed at the park. Five quotes were received for completing work that encompasses two islands by the parking lot, beds around the pavilion, beds around the playground, and the bed around the gazebo. Three of the quotes also address the area behind the north ball diamond backstop.

Board members are in receipt of copies of the five quotes as well as a list of the work contractors were asked to review and quote. Council liaison Phil Mueller prepared a spreadsheet showing a breakdown of various costs as well as the total fee from each contractor. The Village Council is requesting a recommendation from the Parks & Recreation Board to be included with its April 21, 2015 meeting agenda.

The quotes are as follows:

Bare Snow & Landscaping	\$1,150.00
Eager Beaver Lawn Care	\$4,425.00
English Gardens	\$13,336.08
Goldner Walsh	\$4,685.45
Tuzinowski Landscape	\$7,378.00

Board members discussed the proposals and contractors focusing on items including cost, background information, experience with the Village, references, and which company would best accomplish what the Board wants done at the park. Because of the disparity of the quotes, there was agreement not to consider the lowest and highest bid.

Motion by Schmitt, second by Borgon, that the Beverly Hills Parks and Recreation Board recommend that Council authorize Goldner Walsh Nursery to complete landscape maintenance at Beverly Park as outlined in their quote dated April 2015 in the amount not to exceed \$5,500.

Jim Slezinski from Goldner Walsh Nursery will be asked to present a typed copy of his hand written proposal prior to the quote being submitted to Council for consideration.

Motion passed unanimously.

DISCUSS AREAS NEEDING REPAIR/MAINTENANCE AT BEVERLY PARK

Board members are in receipt of a memo from Ellen Marshall with an attached email from John Mooney regarding areas needing repair or maintenance in Beverly Park. The Board discussed these items, some of which have already been addressed by the DPW.

The gazebo, the foot bridge near the pond, and the fencing on the hill are in a state of disrepair. Mueller related that Council member Jon Oen, who is a contractor, was asked to look at these wood replacement needs in the park and recommend contractors to provide bids on some of the work. Oen and others have volunteered to do the necessary work on the gazebo with the exception of structural issues. Marshall has contacted a mason, who has looked at areas in the pavilion that require brick work including the chimney and grill grates. Oen will examine the brick and recommend one or two other masons who could provide quotes.

Spikes on the sled hill steps have been pounded down by the DPW. Fallen trees have been removed from the disc golf course. The DPW staff will remove the wood frame around the volleyball court for safety reasons.

Hausman has volunteered to oversee efforts to improve the disc golf tee boxes. She spoke with John Minicuci, who designed the disc golf course, about issues with standing water on the course and how to improve the tee boxes. The option of using cement on the tee boxes was considered, but there was a concern about using cement on the tees near the sledding hill. Another option recommended by Minicuci was to redo the tee boxes with a slag base and a rubber matting that is staked into the ground over a 4-sided wood frame. The pads have a 12-14 year life.

Hausman researched manufacturers of these rubber pads and obtained pricing information. The cost of the materials would be approximately \$1,500. Minicuci offered to submit a quote for a crew to do the labor. Hausman will prepare a proposal for the materials and work to improve the tee boxes for submission to Council.

A five foot path between the disc golf holes was discussed. Marshall suggested that the woodchips to be removed from the playground could be used in this area. It would be helpful to raise the elevation between holes number 2, 3, 4 and 7.

Motion by Schmitt, second by Borgon, that the Parks and Recreation Board recommend that Council authorize John Minicuci to provide slag, rubber matting, necessary timbers, and installation to rework the tee boxes at the disc golf course in Beverly Park.

Motion passed unanimously.

Schmitt suggested that the sled hill steps need to be filled in with slag or gravel. Marshall responded that this repair is in progress.

Marshall informed the Board that Council will consider going out for bids for new playground wood chips at its April 21 meeting. The pond bench has been pulled out of the water. It will be repaired and installed further from the pond. It was brought to the attention of Administration that there were sections of sidewalk in need of repair under the arched entrance of Beverly Park. An inspection was made of sidewalk throughout the park. Marshall mentioned other sections of sidewalk that will be repaired or installed.

Picnic tables have been ordered and will be delivered the week of April 27. There have been efforts made to find new homes for the old picnic tables. Board members supported the idea of locating one of the picnic tables at the pocket park at Beverly Court and Greenfield; another table might be useful at the triangle park in the area of Amherst, Glencoe and Fairfax. Marshall suggested checking Riverside Park to determine if that area could use another picnic table. A picnic table will be placed near the ball diamond in Beverly Park. It was suggested that a picnic table be located in the playground area.

Marshall related that the City of Hazel Park has inquired about the Village's old picnic tables; they may be interested in purchasing some of them.

REVIEW RECYCLING/TRASH RECEPTACLES FOR BEVERLY PARK AND CONSIDER RECOMMENDATION TO VILLAGE COUNCIL

There was consensus among the Parks and Recreation Board members to consider the purchase of recycling receptacles in 2015. Research has been conducted on dual trash/recycling receptacles for Beverly Park. Marshall provided the Board with information and prices from three different vendors for an Archtec Waste & Recycle Receptacle for their consideration. The dual receptacle has a 50 gallon capacity, 25 gallons for each side. They are constructed of powder-coated steel and weigh 100 pounds.

Board members discussed specifics of the proposal and where the receptacles are needed in the park. The locations discussed were the ball diamonds, the courts, playground, and one at each end of the pavilion.

Motion by Borgon, second by Davis, that the Parks & Recreation Board recommend Council approval to purchase six sets of Archtec Waste & Recycling Receptacles from Global Industrial for a cost not to exceed \$4,000 for placement throughout Beverly Park.

Motion passed unanimously.

DISCUSS OAKLAND COUNTY PARKS & RECREATION MOBILE RECREATION PROGRAM

Marshall stated that, in early April, she met with the Recreation Director for the City of Lathrup Village and three representatives from Oakland County's Recreation Department. The County is

seeking collaborative efforts between communities to help spread the word about their mobile recreation facilities. Lathrup Village and Beverly Hills were asked to consider co-hosting an event whereby the County would bring in a variety of mobile recreation units for the enjoyment of residents in those communities. The municipalities would apply for a grant from Oakland County for this event. Marshall mentioned that this collaborative park play day is taking place in other communities.

Marshall provided information sheets on a number of Oakland County Rec outdoor adventure packages and games that are available through this program. She described items available including a zip line, water inflatable, Glo Golf, and a Coliseum. Marshall suggested that this could be a fun event to have in the park this summer prior to the Movie in the Park. The mobile recreation activities could run all day. A tentative date that works for the County, Lathrup Village and Beverly Hills is Thursday, August 27. It has been suggested that Beverly Hills host the park event in 2015 and Lathrup Village in 2016.

Motion by Schmitt, second by Borgon, that the Parks and Recreation Board supports Administration's plan for Oakland County Rec to provide mobile recreation units for a "Come Out and Play Day" in Beverly Park this summer.

Motion passed unanimously.

Hausman volunteered to organize the Movie in the Park night this summer.

REVIEW LARGE GROUP SURVEYS FOR GREEN, ELKINS AND LEWRY

The Board reviewed large group event planning forms from Green, Elkins and Lewry. There were no objections from Board members to the event planning forms.

LIAISON COMMENTS

Mueller said that he is keeping a spread sheet to track the status of all maintenance items in the park. He and Marshall review progress made on a regular basis.

ADMINISTRATION COMMENTS

Marshall reviewed that the Village usually hires two seasonal employees to work at the park during the summer months. Dan Mooney has expressed an interest in working in the park as a park ranger who would supervise the two park attendants. Because his father is a member of Council, the Village Council would have to come to a unanimous decision to allow Dan Mooney to be employed by the Village in this capacity. Marshall is bringing this to the attention of the Parks and Recreation Board at John Mooney's request to determine if the members had any input on this proposal.

Motion by Schmitt, second by Borgon, that the Parks and Recreation Board supports the hiring of Dan Mooney as a Beverly Park ranger this summer to be the supervisor for the park attendants.

Motion passed unanimously.

BOARD COMMENTS

Greening was pleased that picnic tables and trash recycling receptacles will be purchased for Beverly Park. She was in favor of the idea of hiring Dan Mooney to supervise park maintenance.

Hausman reported that the Little Free Library in the park is doing great. The children's books go fast if anyone has books to donate.

Hausman asked if the Board had an interest in participating in the Detroit Institute of Arts Inside/Out program. This popular program brings high-quality reproductions of masterpieces from the DIA's collection to outdoor venues throughout the area. Birmingham is participating this year. Hausman would love to see something like this in Beverly Park. Applications for next year's program will be available in the Fall. It was the consensus of the Board to pursue this idea.

The meeting was adjourned at 9:05 p.m.