

Present: Chairperson Kondak; Vice-Chair Hausman; Members: Ruprich and Schmitt

Absent: Borgon, Davis, Greening

Also Present: Assistant Manager/Clerk, Marshall
Council President Pro Tem, Peddie

Chairperson Kondak called the meeting to order at 7:30 p.m. in Beverly Park.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD APRIL 16, 2015

Motion by Schmitt, second by Hausman, that the minutes of a regular Parks and Recreation Board meeting held on April 16, 2015 be approved as submitted.

Motion passed.

PUBLIC COMMENTS

Former Parks and Recreation Board Chair Jim O'Reilly acknowledged Sue Bernard and thanked her for many years of service to the Village as recording secretary. He said that she has done an exceptional job of preparing minutes that capture the substance of a meeting.

DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Board discussed preparations for the Memorial Day Parade and Carnival coming up on Monday, May 25. Mike Eberhardt, who is organizing the parade with Kim Eberhardt, outlined plans and participants for the parade and discussed items to be finalized prior to the event. Jim O'Reilly will serve as the Grand Marshal for 2015. The Eberhardts have had a request for a junior grand marshal to participate in the parade. The Board was in agreement to have Berkshire Middle School student Trevor Sullivan, who is awaiting a heart transplant, ride in the parade in a fire engine.

Ron Berndt referred to his script for the Memorial Day Commemoration and outlined the details involved in the ceremony. There were comments and questions from Board members on the program.

Hausman informed the Board that \$7,300 has been received from sponsors in support of the Memorial Day parade and carnival. Ruprich reported that there will be three food trucks and a Kona Ice truck providing refreshments at the carnival. Food trucks include Smoke Ring Barbeque, Chicken Coupe, and Motor City Franks. A school group from Berkshire will be selling water to raise funds for Trevor Sullivan.

Games and attractions have been arranged by Molly Borgon. Hausman reported on community groups that will be running games; she provided an update on volunteers. The Board talked about the set up and location of food trucks, tents, games, and tables.

REVIEW AND CONSIDER REQUEST FROM KAREN McEWEN TO HOLD A CHARITY WALK FOR THE PRIMARY CILIARY DYSKENISIA FOUNDATION ON SUNDAY, OCTOBER 4, 2015 AT BEVERLY PARK

Karen McEwen from Bloomfield Hills has requested the use of Beverly Park and the pavilion on Sunday, October 4 from 1:00-4:00 pm to host their 2nd annual “Spooktacular Trick or Treat Walk” that will benefit the Primary Ciliary Dyskenisia Foundation.

Motion by Schmitt, second by Hausman, that the Parks and Recreation Board recommend that Council authorize Karen McEwen to use Beverly Park and Village streets and sidewalks for a charity walk benefitting the Primary Ciliary Dyskenisia Foundation on Sunday, October 4, 2015 from 1:00-4:00 pm. It is recommended that the pavilion rental fees be waived for this event.

Motion passed (4 – 0).

REVIEW AND CONSIDER LARGE GROUP SURVEYS

The Board reviewed large group event planning forms and had no objections to the Brady, Beatty and Tyrrell events. Approval of the Mancini large group event was postponed until information is provided by the applicant relative to their parking requirements and the use and location of a bounce house.

LIAISON COMMENTS

Council liaison Mueller was not present. Kondak read an email from Mueller thanking the Board for the many park projects that have been completed. Mueller asked for Board consideration of several other projects to be accomplished this summer that would contribute to a good first impression when entering Beverly Park.

The Board addressed each recommendation. Ellen Marshall provided additional information on proposed maintenance and landscaping items. It was decided to have the summer park attendants take care of a few of the maintenance issues; Marshall will coordinate with the DPW regarding other projects; the Board will have Goldner Walsh look at suggested landscaping improvements in the fall.

The following is a list of park maintenance and repair items that have been accomplished or are underway: Landscaping has been completed by Goldner Walsh; recycling bins have been received; playground wood chip bids were opened this week and will be placed at the end of June; a handicap ramp has been constructed near the north ball diamond; necessary concrete work has been completed; about 60% of the sled hill fence has been repaired; fallen trees on the disc golf course have been removed; the volleyball court frame has been removed; infant swings have been replaced; bricks in the flag area have been leveled; the pond bench has been repaired and replaced.

Marshall informed that Board that new picnic tables arrived today, May 21; some assembly is required. Hazel Park has purchased nine of the old picnic tables; the remaining five will be redistributed in park areas of the Village. Bid specifications will be drafted for pavilion work this season.

Marshall mentioned that the lost & found pole needs to be refurbished. The foot bridge is in a state of disrepair and will have to be removed or rebuilt. Board members proposed that rebuilding the foot bridge could be an Eagle Scout project with supervision from a qualified adult.

Schmitt observed that the fence along Beverly Road needs repairs and maintenance in the near future. Hausman updated the Board on proposed improvements to the disc golf tee boxes. She has been in contact with John Minicuci relative to preparing a quote for this work. In response to an inquiry from Ruprich, Marshall noted that the park attendants will be charged with removing clover from around some of the trees in the park.

ADMINISTRATION COMMENTS

Marshall informed the Board that, at its May 19 meeting, Council approved the idea of a “Come Out and Play” day in Beverly Park on Thursday, August 27 in conjunction with the Movie in the Park event. Cyndi Arvant has offered to help with organizing the movie night as she has in past years.

Oakland County Parks and Recreation will come out to the park about 3 pm to set up their equipment. This event will be a collaboration with the City of Lathrup Village. Marshall asked if the Board would be interested in securing food trucks for that day in an effort to keep people in the park. Board members thought it was a good idea to provide food and drink for participants of the “Come Out and Play” event. Ruprich offered to help organize the food trucks.

BOARD COMMENTS

On behalf of the Board, Kondak expressed appreciation to Sue Bernard for diligently writing meeting minutes with diplomacy and accuracy for the Parks and Recreation Board for many years. He presented her with a gift of a personalized paving brick that will be installed in the flag pole area of the park. The brick will read, “Sue Bernard Recording Secretary”. The Board wished Sue Bernard the best in her retirement.

Ms. Bernard voiced her thanks and appreciation for this gift that will serve as a long-term remembrance of her involvement with the Village of Beverly Hills.

The meeting was adjourned at 8:42 p.m.