

**JOINT PARKS & RECREATION BOARD/COUNCIL MEETING MINUTES – JANUARY 21, 2016 –  
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Present: Council: President Mooney, Council President Pro-Tem Peddie; Members:  
Abboud, Delaney and Mueller

Parks & Recreation Board: Chairperson Hausman; Members: Davis, Ruprich,  
Kondak and Schmitt

Absent: Council: Borgon, Oen  
Parks & Recreation: Borgon, Greening

Also Present: Manager Wilson  
Assistant Manager/Clerk, Marshall

Chairperson Hausman called the joint meeting of the Parks and Recreation Board and the Village Council to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

**APPROVE/AMEND AGENDA**

Motion by Kondak, second by Davis, to approve the agenda as published.

Motion passed.

**APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING  
HELD NOVEMBER 19, 2015**

Motion by Davis, second by Kondak, that the minutes of the regular Parks and Recreation Board meeting, held on November 19, 2015, be approved as submitted.

Motion passed.

**PUBLIC COMMENTS**

None

**DISCUSS FINAL PREPARATIONS FOR WINTER FAMILY FUN DAY**

Hausman opened the discussion by inquiring about the weather conditions for the next several days. There is very little snow at Beverly Park right now. She noted that ice rinks are available, but there is not sufficient snow cover on the ground to conduct any snow-related events.

Ruprich stated there will not be enough activities for residents without sufficient snow on the ground. Davis and Schmitt had no objections to canceling the event. Kondak noted that the weather forecast does not look promising for additional snow prior to the January 24 date of the event.

Assistant Manager/Clerk Marshall indicated that postponing the event by a few weeks would run it up against other events and likely hurt attendance. Kondak suggested that other non-snow related activities be planned for future Winter Family Fun Day events.

Councilperson Abboud arrived at 7:35 p.m.

Abboud asked if advertising had been done. Hausman explained that a minimal amount had been done, including a banner at Beverly Park and a notice on the Village sign.

Council and Board members had no objections to canceling the event. Hausman advised Marshall to place a notice of cancellation on the Village's website and the sign board.

#### **UPDATE ON 2016 DIA INSIDE/OUT PROGRAM AT BEVERLY PARK**

Hausman recently met with a Detroit Institute of Arts representative to identify various sites within Beverly Park where art reproductions would be installed. She noted that 14 potential sites were identified, but that ultimately the Village would get seven or eight reproductions. The DIA will next identify the best sites, propose artworks and then send it to the Village for approval. Hausman and Marshall will attend an orientation for the Inside/Out program in early February.

Among the benefits of the program, two buses will be available to take Village residents to the DIA or other communities where other reproductions are installed. The DIA will install art at Beverly Park during the last week in July and it will remain up until the first week of November. Hausman indicated several special events will be held in conjunction with the program, including a flashlight tour in September.

#### **REVIEW 2015 CARRY OVER PROJECTS FOR 2016 COMPLETION AND CONSIDER ADDITIONAL IMPROVEMENT/MAINTENANCE PROJECTS FOR 2016**

Mueller noted that a tremendous amount of work was completed at Beverly Park in 2015 thanks to volunteers and their efforts. Many projects, however, still need to be completed, including staining of the gazebo and fence painting.

Hausman asked whether the painting would make a good Eagle Scout project. Mueller explained that the painting project would not be enough hours to satisfy Eagle Scout requirements. He added that the construction of a bridge in the park is an idea several Council members have discussed. Mueller believes Council members should discuss additional ideas for Eagle Scout projects.

Mueller continued with a list of projects needing completion in 2016. A solicitation for the purchase and installation of trees will soon be sent out for bidding. Bids are also being sought for repair of the Beverly Park pavilion brick fireplace and chimney. Other possible projects include vinyl wrap for trash cans showing pictures of the community and repairing disc golf tee boxes. Mooney believes installing concrete pads in the tee boxes might be a good Eagle Scout project.

Mueller noted that dead wood along the park trail needs to be removed. Additional wood needs to be chipped between several of the disc golf holes. Kondak believes the Village should establish a yearly tree replacement program because of the number of trees that have been lost over recent years. Mueller indicated such a program must contain proper watering for new trees.

Hausman is in favor of refurbishing drinking fountains at Beverly Park. She mentioned drinking fountains can be purchased that allow for quick refill of water bottles. Peddie thinks certain areas of Beverly Park need to be sprayed for poison ivy several times during warmer months.

**REVIEW AND CONSIDER PROPOSALS FOR 2016 BEVERLY PARK LANDSCAPE MAINTENANCE**

Village administration opened bids on Thursday, January 8, 2016 seeking qualified contractors to provide four cleanup/trimmings during 2016; one in the spring, two during the summer and one in the fall. Five bids were received and ranged from \$1,130 to \$18,745. Members agreed to dismiss both the highest and lowest bids. Council and Board members discussed the remaining bids. Mueller and Davis spoke in favor of the bid submitted by Jason's Outdoor Services.

Motion by Schmitt, second by Ruprich, to recommend the Village Council award the 2016 Landscape Maintenance Contract for Beverly Park to Jason's Outdoor Services in the amount of \$3,300.00.

Motion passed (5 – 0).

**REVIEW AND CONSIDER PROPOSAL FROM MIRACLE MIDWEST TO UPDATE PLAYGROUND EQUIPMENT AT BEVERLY PARK**

Marshall and a representative of Miracle Midwest reviewed Beverly Park's current inventory of playground equipment. The lookout panels on the small children's ship and larger children's play structure need to be replaced. One of the park's rocker toys was recommended for replacement with a Ten Spin. The park's larger swing does not meet current safety standards. Steps and railing on the small children's ship also do not meet safety standards. Purchase and installation of all replacement equipment is \$20,500.00.

Mooney noted that no injuries have been caused by the swing set. Mueller thinks replacement of the swings could be postponed. Abboud suggested removing several of the swings to alleviate potential liability issues. Hausman asked that a revised quote to reflect removal of the swings and change in freight costs be obtained by Village administration.

Motion by Ruprich, second by Davis, to recommend the Village Council approve the purchase and installation of updated equipment and parts for the Beverly Park playground to include two (2) bubble panels, two (2) lookout panels, one Ten Spin, and one Transfer Point Single Step from Miracle Midwest in an amount not to exceed \$13,500.00.

Motion passed (5 – 0).

**REVIEW AND CONSIDER PROPOSAL FROM MIRACLE MIDWEST TO PURCHASE AND INSTALL FITNESS EQUIPMENT AT BEVERLY PARK**

At a prior Parks & Recreation Board meeting, members asked administration to research the cost to purchase and install six of the most popular pieces of adult exercise equipment sold by Miracle Midwest. Each piece of equipment also has a sign showing usage instructions. Schmitt asked why signage was needed with the equipment. Mooney responded that signage is needed for liability purposes. Board and Council members discussed several possible locations for the equipment including spread around the park or centered in one location. The location will be determined in the near future.

Motion by Ruprich, second by Kondak, to recommend the Village Council approve the purchase and installation of equipment including a Step Up, Leg Lift, Sit Up, Dip Station, Push Up and Chin Up at a location to be determined from Miracle Midwest in an amount not to exceed \$7,000.00.

### **MASTER PLAN: EXPLORE FORMALIZED ACCESS TO NATURE PRESERVES**

Mueller explained that public access is extremely limited to the Douglas Evans nature preserve. He explained that the preserve is frequently used, but there is no public parking available. Members discussed providing an improved surface on the shoulder of Evergreen for parking. Delaney asked if greater access could be created at the Hidden Rivers nature preserve.

Wilson explained that the Village has very limited access to Hidden Rivers off of Evergreen Road and the O'Brien property which is on the northeast side of Hidden Rivers. Wilson said, after much research, it was determined that the Road Commission for Oakland County has an easement along the northern portion of the O'Brien property, but the Village does not. O'Brien has petitioned the Road Commission to abandon their right-of-way. Wilson thinks the County will abandon their right-of-way because they have no use for it.

The Southeastern Oakland County Water Authority (SOCWA) also has an easement just north of the O'Brien property which leads into the northeast corner Hidden Rivers. Wilson believes SOCWA will allow the Village to use its easement. He described it as a superior option because the easement is 15-feet wide.

Members continued to discuss various aspects of Hidden Rivers and its limited accessibility without concluding how to improve it.

### **COUNCIL COMMENTS**

Abboud thanked the Parks and Recreation Board for all their work and for hosting this meeting. He suggested that the Village look into improving Riverside Park. Abboud also suggested adding several poles to display banners at Beverly Park to promote upcoming events. He would also like to have Wi-Fi in the Beverly Park pavilion.

In response to Mooney's inquiring about what work will be done to the baseball fields at Beverly Park, Jason Gross indicated the pitchers mounds and batters boxes would be refurbished. Mooney believes only two park rangers are needed for summer work at Beverly Park this year.

Peddie asked how much Riverside Park is used. Marshall explained that residents often park near the pond and eat lunch.

### **ADMINISTRATION COMMENTS**

Wilson explained that Beverly Park grounds would continue to be treated for weeds this year.

### **BOARD COMMENTS**

Kondak thanked Mooney and Mueller for their leadership in completing work at Beverly Park.

Davis is looking forward to the DIA Inside/Out project.

Hausman thanked the Council for its support of Beverly Park projects.

The meeting was adjourned at 9:18 p.m.