

**PARKS & RECREATION BOARD MEETING MINUTES – SEPTEMBER 19, 2019 -  
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Present: Chairperson Borgon; Vice Chairperson Goodrich; Members: Bresnahan, Hausman, Kondak, Ruprich, and Schmitt

Absent: None

Also Present: Clerk/Assistant Manager, Rutkowski  
Council Liaison, Mueller

Chairperson Borgon called the meeting of the Parks and Recreation Board to order at 6:32 p.m. in the Beverly Park Pavilion located at 18801 Beverly Road, Beverly Hills, MI 48025.

**APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD AUGUST 15, 2019**

Motion by Hausman, second by Schmitt, that the minutes of the regular Parks & Recreation Board meeting held on August 15, 2019 be approved.

Motion passed.

**PUBLIC COMMENTS**

None.

**DISCUSS MOVIE IN THE PARK**

The Board thought the Movie in the Park event went well overall. They discussed selecting a movie with a shorter run time next year. Chairperson Borgon suggested using less water bottles at future events. The Board asked Administration to check prices on cups or water bottles with the Parks & Recreation logo.

**DISCUSS HALLOWEEN HOOT**

Rutkowski provided an update on the Halloween Hoot and stated the magician and storytellers were booked. The event organizer, Trish Oen, is seeking monetary donations and auction items for the event.

**SET DATES FOR 2020 PARKS AND RECREATION BOARD MEETINGS AND SPECIAL EVENTS**

2020 Parks and Recreation Board Meeting Schedule

Meets at 7:30 pm in the Council Chamber in winter and fall

18500 W. 13 Mile Road, Beverly Hills, MI 48025

Meets at the Beverly Park Pavilion May - September

18801 Beverly Road, Beverly Hills, MI 48025

(unless otherwise noted)

January 23 (Joint Council/Parks & Rec)

February 20

March 19

April 16

May 21

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June 18  
~~July 16~~  
August 20 (6:30 PM)  
September 17 (6:30 PM)  
October 15  
November 19  
~~December 17~~

2020 Special Events

April 25 – Tree Planting  
Monday, May 25 – Memorial Day Parade and Carnival  
June 5 – Concert in the Park  
July 17 – Concert in the Park  
Thursday, August 20 – Movie in the Park  
Saturday, September 19 – Read in the Park  
Saturday, October 24 – Halloween Hoot

Motion by Hausman, Second by Ruprich, be it resolved, the Village of Beverly Hills Parks and Recreation Board hereby approves the 2020 meeting schedule and special events schedule set forth as discussed and to be published.

Motion passed.

**REVIEW AND CONSIDER RESOLUTION RECOMMENDING ADMINISTRATION  
DEPOSIT DESIGNATED DONATIONS RAISED AT PARKS AND RECREATION  
SPECIAL EVENTS FOR FISCAL YEAR 2019-20 INTO THE BEVERLY PARK TREE  
FUND**

Motion by Bresnahan, Second by Kondak, be it resolved, the Parks and Recreation Board recommends Village Administration deposit all designated donations received at Parks and Recreation special events during Fiscal Year 2019-20 into the Beverly Park Tree Fund 101-000-675-15.

Motion passed.

**DISCUSS FALL TREE PLANTING**

Hausman had not heard back regarding any prices on trees yet. The Board discussed different size trees.

**DISCUSS BEVERLY PARK PLAYGROUND**

Two posts on the playground need to be reset in concrete. The Board referenced their master plan regarding the surface of the playground and will address replacement in 2023. In the meantime, Administration will open a bid for refill woodchips.

Vice Chairperson Goodrich announced his arrival at 7:06 p.m.

**LIAISON COMMENTS**

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Mueller thanked each of the Board members for the work they have done all year and said the park looks great. He predicts a park millage will be on the ballot next November. Mueller thanked Rutkowski for the improved communications such as flyers and social media posts. He provided an update on resident concerns about deer in the community. He requested a flowering tree be planted in Irene Davis' name in the upcoming planting. Mueller also thanked Councilmember Mooney and the Park Rangers for their hard work over the summer.

**ADMINISTRATION COMMENTS**

Rutkowski reported that through our partnership with OC CISMA, crews treated phragmites along roadways in Beverly Hills. She thanked the CISMA and Road Commission for working together to treat invasive species along our roads. Rutkowski informed the Board that the 2018 Parks and Recreation Master Plan was now approved. She reported that the Valley Woods Homeowners Association dissolved and donated their remaining account balance (~\$2,200.00) to the Village Parks.

**BOARD COMMENTS**

Goodrich inquired about feeding ducks at the park. He suggested broadcasting the college football games in the pavilion during the pumpkin carving portion of Halloween Hoot for people who are interested in the games.

Kondak reported that the Movie in the Park night went well. He thanked Phil Mueller for his kind remarks and thanked the rest of council for their support.

Ruprich thanked Mueller. She likes the idea of doing more summer events. She suggested purchasing a golf cart or gator vehicle to make it easier to water the trees and to plow snow in the park. There was discussion about where it would be stored.

Bresnahan suggested doing yoga and/or pilates in the park.

Hausman provided an update about when the football team will arrive to help set up for Read in the Park. She also gave an update about the storybook trail. She thanked Council for their continued support.

Borgon inquired about banners. She also thanked everyone for supporting the Parks & Recreation board.

The meeting was adjourned at 7:26 p.m.