

Welcome to Beverly Hills!

www.villagebeverlyhills.com

Congratulations on your choice of the Village of Beverly Hills as the home for you and your family. Beverly Hills is a bedroom community covering approximately 4.5 square miles and is home to a population of over 10,000. Residents of Beverly Hills enjoy a family-friendly community with services that are second-to-none. In 2012 we were named among the best suburban places to live, and ranked 5th in the State, by Coldwell Banker. We expect you will find plenty to love about our community.

We have excellent parks and community events for people of all ages. Come to Beverly Park and enjoy a wide variety of outdoor recreational facilities and pavilion. Enjoy a variety of fun family activities and come trick-or-treat at the Halloween Hoot. We are also home to a variety of restaurants, medical offices and businesses.

Our Public Safety Department prides itself on quick responses and strong customer service, and our Public Works Department takes the appearance of our streets, parks, and public space very seriously. Our administrative staff is always available to assist you.

Beverly Hills is part of the excellent Birmingham School District and our children attend Beverly Elementary or Greenfield Elementary, Berkshire Middle School, and Wylie E. Groves High School. Beverly Hills is also home to a private school; Detroit Country Day, and a parochial school; Our Lady Queen of Martyrs.

Thank you for choosing Beverly Hills as your home. We know that you will quickly find that Beverly Hills is a great place to live, work, and play. This brochure and welcome packet is a great tool to get to know the community. If there is anything you do not understand, or anything we missed, please feel free to contact the Village Offices for clarification.

We hope to see you soon!

Lee Peddie, Village President

Chris Wilson, Village Manager



Contact Information

Village Administrative Offices

18500 W. Thirteen Mile Road — Ph. 248-646-6404

Village Manager	Chris Wilson
Village Clerk	Kristin Rutkowski
Director of Finance	Sheila McCarthy
Director of Public Services	Thomas Meszler
Treasurer	Peggy Linkswiler
Planning & Zoning Admin	Erin LaPere

Public Safety Department

18600 W. Thirteen Mile Road — Ph. 248-540-3400

Emergency	911
Director	Rich Torongeau

Southfield Township Offices

18550 W. Thirteen Mile Road — Ph. 248-540-3420

Township Supervisor	Phil Schmitt
Township Clerk	Sharon Tischler
Township Treasurer	Janet Mooney

Birmingham School District

550 W. Merrill, Birmingham 48009 — Ph. 248-203-3000

Beverly Elementary	248-203-3150
Greenfield Elementary	248-203-3210
Berkshire Middle School	248-203-4700
Wylie Groves High School	248-203-3500

Utilities & Services

AT&T	800-288-2020
Baldwin Library	248-647-1700
Comcast	800-COMCAST
Consumers Energy	800-477-5050
DTE Energy	800-477-4747
Post Office	800-275-8777
SOCRRA & SOCWA	248-288-5150
Secretary of State	888-767-6424
WOW Cable	866-496-9669

WELCOME TO BEVERLY HILLS



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Village Services and Officials

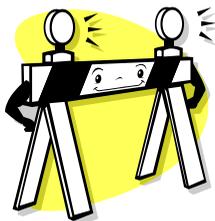


Village Manager

Chris Wilson
cwilson@villagebeverlyhills.com

The Village Manager is the chief administrative officer for the Village, and is responsible for implementing the policies of the Village Council. The Village Manager directs Village activities, submits reports, makes recommendations to the Village Council and its various Boards and Committees, and represents the Village at various official meetings and functions. The Village Manager is responsible for preparing the annual municipal budget for approval by the Council.

In addition to overall municipal management responsibilities, the Village Manager must develop and implement local ordinances, services, community relations, and economic development to ensure the high quality of life for community residents.



Public Works

Director of Public Services
Thomas Meszler
tmeszler@villagebeverlyhills.com

The Public Works Department is responsible for general maintenance within the Village including maintenance of Village roads and parks, and the pickup of refuse, recyclables, and yard waste.

The Water and Sewer Department, thru the South-eastern Oakland County Water Authority (SOCWA), is responsible for ensuring state and federal guidelines are met for the delivery of a safe drinking water supply. The sewer lines and the disposal of all the waste waters are established and maintained by Oakland County.

Village Clerk

Kristin Rutkowski
krutkowski@villagebeverlyhills.com

The Village Clerk is the official record keeper of the Village and the Clerk of the Council. The Clerk keeps a record of all ordinances, resolutions, and actions of the Council.

Voting in Beverly Hills is divided into seven precincts. A map of precincts and voting places is available at the Village and Township offices. A U.S. Citizen at least 18 years of age is eligible to vote. You may register to vote at any Secretary of State office, the county clerk's office, or at the Southfield Township office.

The Clerk is the administrator of all Freedom of Information Act requests and Solicitation Licensing. The Clerk's office is also a passport acceptance facility.



Public Safety

Public Safety Director
Rich Torongeau
rtorongeau@beverlyhillspolice.com

The Beverly Hills Public Safety Department is responsible for all police, fire, and first responder duties within the Village.

The Department is overseen by a Director and currently has 25 employees including 23 sworn officers and a support staff of records management, 24-hour dispatch, school crossing guards, and part-time personnel. The Department is also responsible for issuing gun permits, alarm registration, fire safety inspections, and bicycle registration.

Municipal Office Hours:
Monday thru Friday 8:00 am — 4:30 pm

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Building Department

Planning & Zoning Administrator
Erin LaPere
elapere@villagebeverlyhills.com



The Building Department is responsible for zoning enforcement, reviewing site plans, performing rental inspections, and receiving and investigating complaints regarding ordinances.

You must obtain a building permit *before* beginning any new construction or making any structural alterations. Application for a permit must be accompanied by complete plans and specifications for construction, including a sketch. All building, plumbing, sewer, mechanical, and electrical permits are issued and inspected by the Village of Beverly Hills.

Some common activities that require a permit include: installation of a fence, building a deck, shingling a roof, putting up a sign, replacing a furnace or water heater, installing central air, or installing a swimming pool.

Finance/Treasury Department

Finance Director
Sheila McCarthy
smccarthy@villagebeverlyhills.com

Treasurer
Peggy Linkswiler
plinkswiler@villagebeverlyhills.com

The Finance Department is responsible for accounting of all financial transactions and reporting to federal, state and other agencies. Activities include: utility billing for water and sewer service, payroll, accounts payable and receivable, and investment of Village funds.

The Finance Department provides ongoing assistance to other departments regarding financial matters, coordinates the budget process, and develops revenue and expense projections.

Beverly Hills Village Council

Beverly Hills is governed by a seven-member council who makes policy in the form of laws, ordinances and resolutions. The Council meets twice per month on the first and third Tuesday at 7:30 p.m. in the municipal building. All meetings are open to the public and residents are encouraged to attend. The meetings are also broadcast via public access on cable television and via web stream on the village website.

Council members are elected to serve on staggered four-year terms. The Council elects a president and president pro-tem. The President presides at meetings and is the ceremonial head of the Village. The Council directs the Village Administration and makes policy decisions on behalf of the Village's residents and business owners.

The Village of Beverly Hills incorporated in 1958 as a small community with a strong rural history. Since then, the community has grown to become home to over 10,000 residents. However, the pride and dedication in our community has not changed.

