

Village of Beverly Hills
 Building & Planning
 18500 W 13 Mile Rd
 Beverly Hills, MI 48025
 Phone: (248) 646-6404 Fax: (248) 646-3703
www.villagebeverlyhills.com

Staff Use Only	
Date Received:	_____
Review/Mtg Date:	_____
Decision:	
	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> ZBA
Notes:	_____

Application for Sign Permit			
Property Address & Parcel I.D. Number(s)	Address:		
	Parcel ID(s):		
Property Information (Attach additional pages if necessary)	Primary Street Frontage:		Secondary Street Frontage:
	Business Frontage (if different than building):		
	Landscaping (if applicable):		
First Sign Information * (Attach additional pages if necessary)	Type (e.g. wall or ground):		<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary
	Setback (if applicable):		Height from grade:
	Size: L x H = sq ft	Depth or Projection:	
	Sign Colors (incl white/black):		
	Lighting (type, size, number, etc):		
Second Sign Information * (Attach additional pages if necessary)	Type (e.g. wall or ground):		<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary
	Setback (if applicable):		Height from grade:
	Size: L x H = sq ft	Depth or Projection:	
	Sign Colors (incl white/black):		
	Lighting (type/size/number/etc):		
Existing Sign Information	Sign Type:		Number of Signs:
	Square Footage per sign:		
Applicant	Contact Name:		
	Business Name:		
	Address:		
	City:	State:	Zip:
	Phone:	Email:	
Property Owner <input type="checkbox"/> Same as Applicant	Contact Name:		
	Business Name (if applicable):		
	Address:		
	City:	State:	Zip:
	Phone:	Email:	
	Property Owner Signature (if other than applicant):		
Applicant Signature	X:		

In order to be considered at an upcoming meeting, this application and all required documents and materials must be submitted by the established deadline date for the next regular meeting of the Planning Commission. Submittal by deadline does not guarantee placement on the agenda. Please refer to Sections 22.32 for complete sign regulations. Note: the applicant or a representative must be present at all meetings.

* Full color rendering(s) of existing and proposed sign(s) with required measurements and depicted in the proposed location with applicable building measurements, set back measurements, and any other applicable information is required with submittal.