



**Village of Beverly Hills
Parks & Recreation Board Meeting
Thursday, August 17, 2023**

**Beverly Park Pavilion
18801 Beverly Road
Beverly Hills, MI 48025
6:30 PM**

AGENDA

1. Approve agenda.
2. Approve minutes of a Parks & Recreation Board meeting held June 15, 2023.
3. Public comments for items not on the published agenda.
4. Review and consider waiving pavilion rental fees for Next's Oktoberfest event on September 14, 2023.
5. Review and consider waiving pavilion rental fees for the Women's Club of Beverly Hills meeting on October 4, 2023.
6. Review and consider waiving pavilion rental fees for Nora Bai's Community Service Fundraiser on October 8, 2023.
7. Review and consider request from Tie Michigan Teal to display bows on the Beverly Park fence.
8. Recap Summer Concerts.
9. Discuss Riverside Park and Pond.
10. Discuss Beverly Park fence.
11. Discuss Planting Plan for Beverly Park.
12. Discuss Read in the Park.
13. Discuss Halloween Hoot.
14. Public comments
15. Administration comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

16. Liaison comments

17. Board comments

18. Adjournment

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

PARKS & RECREATION BOARD MEETING MINUTES – JUNE 15, 2023 - PAGE 1

Present: Chairperson Borgon; Vice-Chairperson Goodrich; Members: Bayless, Bresnahan, Hausman, Ross, and Ruprich

Absent: None

Also Present: Council Liaison, Hrydziuszko
Jay Blenkhorn, Assistant to the Village Manager

Borgon called the meeting of the Parks and Recreation Board to order at 7:33 p.m. at the Beverly Park pavilion located at 18801 Beverly Road, Beverly Hills, MI 48025.

APPROVE AGENDA

Motion by Hausman, seconded by Ruprich, to amend the agenda to add item 5a., a presentation from Collin Nelson on a potential Eagle Scout project.

Motion passed.

Motion by Bayless, seconded by Ross, to approve the agenda as amended.

Motion passed.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD MAY 18, 2023

Motion by Hausman, second by Ruprich, to approve the May 18, 2023 Parks & Recreation Board meeting minutes as submitted.

Motion passed.

PUBLIC COMMENTS

None.

UPDATE FROM EMILIO BENAVENTE, TROOP 1024, ON HIS EAGLE SCOUT PROJECT

Benavente provided an update. He built and installed 18 birdhouses in Beverly Park and Riverside Park to provide shelter for birds in the parks. He thanked the Parks Board, Village Council, and his 14 volunteers for their contributions. He also discussed the potential of having Troop 1024 do an annual cleaning and maintenance of the bird houses.

REVIEW AND CONSIDER REQUEST FROM TROOP 1024 TO PLANT A MEMORIAL TREE AT BEVERLY PARK

The Parks & Recreation Board received a request from Mike Ziegele, of Troop 1024, to plant a memorial tree with an associated plaque at Beverly Park in honor of Sarah Straith, who passed away in 2022. The Troop would fund it and would install it at the same time as the general tree planting, likely in the fall.

Hausman requested that they consider planting a native tree and stated that the Board would get Ziegele a list of potential/ acceptable trees that he can provide as options to the parents of Sarah Straith.

REVIEW AND CONSIDER REQUEST FROM COLLIN NELSON TO CONDUCT HIS EAGLE SCOUT PROJECT AT SEVERAL PARKS IN BEVERLY HILLS.

The Parks & Recreation Board received a request from Collin Nelson to install a mixture of butterfly puddling stations and butterfly houses at various parks in the village as part of his Eagle Scout Project. He distributed a handout which provided a brief overview of each option and described how they help to promote the local butterfly population. He is willing to install either option, but noted that a mixture might be ideal, to see which works best. The total project would be \$500 or less. Each single structure costs \$100 – \$125. He did not have a timeline yet, but was hoping to do this before winter.

Hausman suggested installing a sign instructing people not to disturb the structure. She also suggested that a guide be provided to the park rangers on how to care for and maintain the structures.

Hrydziuszko suggested that the puddling stations should not be made of ceramic material, due to the lack of durability.

The Board discussed the placement of the stations, noting Beverly Park, Riverside Park, and potentially Beverly Green as candidates. Douglas Evans was noted as not being an option, due to it being a nature preserve.

Motion by Hausman, seconded by Ruprich, to have Collin Nelson present this request to the Village Council at a later meeting date.

Motion passed.

RECAP MEMORIAL DAY PARADE AND CARNIVAL.

The Board discussed the May 29, 2023, Memorial Day Parade and Carnival. The Board agreed that the event was a huge success.

Bresnahan requested new magnets for the Grand Marshalls.

Ross noted that the band was a little far back from the main area. He also noted that the Piston's mascot and the face painter were very popular. Also, the Detroit City Football Club mascot might consider walking in the parade next time instead of driving.

Goodrich noted that holding three spots for surprise guests was a good idea.

Hrydziuszko suggested that we add a more notable Memorial element to the parade, paying a more pronounced tribute to those who served in the armed services in wartime.

Hausman agreed and suggested that they explore having a portion of the parade be dedicated to the memory and service of veterans of each war. An idea was to have a banner for each war, such as “In Memory of Vietnam,” “In Memory of Korea,” “In Memory of WWII,” etc.

The Board agreed the event should not go beyond 2:00 p.m.

Bayless and Ross mentioned that the generators were very loud and discussed possible solutions.

RECAP JUNE CONCERT IN THE PARK.

Hrydziuszko attended the event and said that it went well and was well attended. There were about 115 people there. The band performed very well. The event went on until after 9:00 p.m. She also mentioned that the intermission was long.

Bresnahan suggested that maybe they try to have a dessert truck at the event, instead of a food truck, noting that many already have eaten dinner by the time the event starts.

There was a discussion about whether they should do more concerts and whether the concerts should be spaced out over the summer or condensed into a six-week period. The general consensus was that the current set up is logistically the best option, given the infrastructure out at Beverly Park.

DISCUSS JUNE 21, 2023, SCULPTURES IN THE PARKS SLOW ROLL/STROLL.

Hrydziuszko noted that the event was approved at the June 6 Village Council meeting. She suggested that the police car be at the end of the slow roll while they are biking, instead of at the beginning, for safety reasons.

The Board then discussed the various sculptures and who would be at which sculpture to present information to the event attendees.

PUBLIC COMMENTS

None

ADMINISTRATION COMMENTS

Blenkhorn apologized that Clerk Rutkowski and Manager Campbell were unable to attend the meeting and thanked the Board for allowing him to attend in their stead.

Bayless thanked the Administration/Village Council for approving the purchase of a new water fountain for Beverly Park and asked for an update on the timeline of installation. Blenkhorn stated he would follow up with the Public Services Director.

Ross asked for a map of Beverly Park, to assist with landscape planning. Blenkhorn agreed to provide.

LIAISON COMMENTS

Hrydziuszko gave an update on the status of the Wendbrook property and what the possible next steps would be before Council. She encouraged everyone who is interested in this topic to provide their opinion (either for or against) to Council at upcoming meetings.

BOARD COMMENTS

Bayless thanked Hausman for all of her work organizing the parade. He suggested the Board review their tree planting and replacement strategy at Beverly Park and incorporate memorial trees into that equation. Some of the items discussed were size and density of tree planting, location of memorial trees, and whether or not they are simply planting new trees or if they should replace old and dead trees with new ones in the same spot. Bayless discussed his findings on updating the baseball fields. He received a quote for full replacement of the ball fields. The total cost to re-do the dugouts, backstop, field material, etc. was about \$1.5 million. This is the maximum cost. They could also discuss cheaper options, such as just replacing the infield material.

Bresnahan thanked Hausman for all of her work on the parade. She discussed reaching out to the Birmingham Area Cable Board for grants. The Board suggested getting a wish list going. The major items discussed were a speaker system/screen, electricity in the back of the park, and security cameras.

Hausman suggested that notable volunteers should be rewarded with a small gift, such as a tumbler cup with the Village logo on it. Ruprich is to get 24 of them. They will be distributed later in the year. Hausman noted that SPARK grant applications are due at the end of June. They will be submitting applications again this year.

Ross thanked Hausman for all of her work organizing the parade. Ross requested an update on the Buckthorn clamp that the Administration was procuring. Blenkhorn agreed to follow up with the Public Service Director.

Ruprich thanked Hausman for all of her work organizing the parade.

Goodrich thanked Hausman for all of her work organizing the parade. He stated that the Father's Day Jazz event is set and prepared.

Borgon thanked Hausman for all of her work organizing the parade. She mentioned that her dad, Bob Borgon, will no longer be doing the announcing for the event moving forward.

ADJOURNMENT

The meeting was adjourned at 9:30 p.m.



To: Chairperson Borgon; Parks and Recreation Board Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Next Oktoberfest September 14, 2023

Date: August 11, 2023

Administration received a request from Birmingham Next to hold their annual Oktoberfest at the Beverly Park pavilion on Thursday, September 14, 2023 from 2:00 to 8:00 p.m. They requested that the rental fees be waived. Next has hosted this event at the pavilion in the past.

Next is a non-profit organization serving the 50+ population in the area.

There are no scheduling conflicts on this date.

Suggested Motion:

The Beverly Hills Parks & Recreation Board recommends the Village Council approve Next's request to host the Next Oktoberfest event at the Beverly Park pavilion on Thursday, September 14, 2023 from 2:00 to 8:00 p.m. and recommends that the Council waive the pavilion rental fees for the event.



To: Chairperson Borgon; Parks & Recreation Board Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Waive Pavilion Fees for Village Woman's Club Meeting

Date: August 10, 2023

Administration received a request from the Village Woman's Club of Beverly Hills to waive the pavilion rental fees for their meeting on Wednesday, October 4, 2023 from 5:00 – 9:00 p.m. There are no scheduling conflicts on this date.

The Village Woman's Club of Beverly Hills is a local group that sponsors fundraising events and returns the proceeds directly to community projects and programs that help students, seniors, and residents of Beverly Hills.

Suggested motion:

The Beverly Hills Parks & Recreation Board recommends the Village Council waive the pavilion rental fees for the Village Woman's Club of Beverly Hills for their meeting to be held on Wednesday, October 4, 2023 from 5:00 – 9:00 p.m.



To: Chairperson Borgon; Parks & Recreation Board Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Waive Pavilion Fees for Nora Bai's Community Service Fundraiser

Date: August 11, 2023

Administration received a request from resident and high schooler, Nora Bai, to host a community service fundraiser at the Beverly Park pavilion on Sunday, October 8, 2023 from 11:00 a.m. to 4:00 p.m. and asked that the pavilion rental fees be waived. The purpose of this event is to raise money for local animal shelters. A copy of Ms. Bai's proposal is attached.

There are no scheduling conflicts on this date.

Suggested motion:

The Beverly Hills Parks & Recreation Board recommends the Village Council waive the pavilion rental fees for Nora Bai's Pet Fairy Fundraiser on Sunday, October 8, 2023 from 11:00 a.m. to 4:00 p.m.

Pet Fairy Fundraiser

Slideshow by Nora Bai

Details

Location: Beverly Park

Address: 18801 Beverly Road, Beverly Hills, MI, 48025

Date: Sunday, October 8th, 2023

Time: 11:00 AM - 4:00 PM

Trivia

Supplies needed: microphone and speaker for volunteer to read questions aloud, papers for each competitor with their number

Rules: At 2:00, a volunteer will read the questions aloud. When a competitor thinks they know the answer, they will raise their paper in the air so the volunteer can see their number. If they are correct, they get however many points the question is worth, if they are incorrect, it goes to the next person who raised their paper in the air.

Jokes

Supplies needed: microphone and speaker (same equipment from Trivia,) sign up sheet

How it works: Kids (or adults) can come up and tell their favorite jokes before and after Trivia

Raffle

Supplies needed: tickets, jars, writing utensils

How it works: People will buy raffle tickets and write their name and phone number on the ticket. Then, they will place them in the jar corresponding to the item they want to win. At 3:30, a volunteer will draw a ticket from the jar, and whoever it belongs to is the winner.

Silent Auction

Supplies needed: clipboard, auction sheet, writing utensils

How it works: People will place bids by writing their name and phone number on the auction sheet until either someone has bought out the prize, or the auction ends, which is at 3:00

Art Station

Supplies needed: blank paper, crayons/colored pencils, stickers

How it works: Kids (and adults) can make art!

Activity Station

Supplies needed: activity sheets, writing utensils

How it works: people can complete activities like spot the difference, crossword puzzles, mazes, and scrambled letters!

Gift Shop

Supplies needed: Pet Fairy T-shirts

How it works: People can buy T-shirts to remember the event

Thank you all
so much for
watching!!!



To: Chairperson Borgon; Parks & Recreation Board Members

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Tie Michigan Teal Request

Date: August 11, 2023

Administration received the attached request from the Tie Michigan Teal campaign, which promotes awareness of ovarian cancer. The group is once again requesting to tie teal ribbons on the Beverly Park fence this September. The Board approved this request last year.

There is no cost to the Village associated with this request.

Suggested motion:

The Beverly Hills Parks & Recreation Board recommends the Village Council authorize the Tie Michigan Teal group to tie teal ribbons on the Beverly Park fence throughout the month of September to raise awareness of ovarian cancer.

Attachment

This September

TIE MICHIGAN TEAL

with the Michigan Ovarian Cancer Alliaz

What: September is Ovarian Cancer Awareness Month

Why: For women in the US, ovarian cancer is a top 5 cause of cancer death. Yet it lacks public awareness. There is no early detection test, and as a result cases are often identified late, at stage III or stage IV. More than half of those diagnosed do not live to see a 5-year anniversary of that day.

Until better detection tests can be developed, arming women with the signs and symptoms so that they can better self-monitor and advocate is crucial. Additionally, raising public awareness of the disease, and the funding needed to help make progress towards earlier detection and more effective treatments is paramount to better future outcomes.

How Can I Help? Progress is possible. Join the many other cities partnering with the *Michigan Ovarian Cancer Alliaz's* annual *Tie Michigan Teal* campaign. There is no cost to the city.

Where: We will work with you! And are happy to get creative. Common ideas for teal ribbons include around city lamp posts, benches, and trees.

Would you like to participate, but only in a certain high-density area or shopping district? We can do that. Would you like teal ribbons and symptom cards at a park entrance, but not on the benches? No problem. Really, we appreciate your help and are happy to accommodate your needs. It's getting the word out that counts, and every little bit helps. Imagine, one person in your city could see that, and it could save her life.

When: September. Our volunteers will come put up ribbons and signs in the first couple days of the month, and come take them down again at the end of the month.

Next steps:

Your designated city lead volunteer is Lauren (Jenkins) Silski. Please approve the attached permission form, and return it to the volunteer directly per their contact information below.

City Lead Volunteer Email: LaurenM.Jenkins@gmail.com

City Lead Volunteer Cell Phone: 248-310-6054

Please also feel free to contact the Michigan Ovarian Cancer Alliaz directly at: info@mioca.org.

Sincerely,

Diann Glaza-Helbling

Tie Michigan Teal Coordinator





Dear Administrator:

TIE MICHIGAN TEAL is a statewide campaign of the Michigan Ovarian Cancer Alliance designed to promote awareness of ovarian cancer and its symptoms. Teal is the color representing ovarian cancer. Ovarian cancer is the deadliest of the gynecologic cancers and one of the five leading cancer related deaths among women in the United States.

In 2023 approximately 19,700 women will receive a diagnosis with the disease and 13,270 women will die. Unlike other cancers, there is no early detection test for ovarian cancer.

The Tie Michigan Teal campaign consists of volunteers tying teal ribbons on lamp posts, benches and businesses in the downtown areas and distributing awareness information to local businesses to display.

The event will be held during the month of September, which has been declared National Ovarian Cancer Awareness Month. There is no cost to the city and the ribbons will be taken down at the end of the month.

I am asking you to grant permission for our volunteers to tie ribbons throughout your town/city/ village this September, 2023. Please sign on the bottom of this letter and return the signed letter to the volunteer whose name and contact information is below. Thank you for your support of our efforts to raise awareness and educate on ovarian cancer. If you have any questions or concerns, please contact us at: info@mioca.org or (734) 800- 6144.

Sincerely,

Megan Neubauer

Executive Director

TOWN-CITY-VILLAGE _____

Mayor/Town Official Name _____

Signature /Date _____

Please return the signed letter to the volunteer listed below. She/he is responsible for the Tie the Michigan Teal Campaign in your city/town.

VOLUNTEER NAME

Lauren (Jenkins) Siblei

CONTACT INFORMATION

Lauren.M.Jenkins@gmail.com



Caitlin Jenkins Fuller

May 26, 1986 - October 14, 2021

Caitlin Jenkins Fuller, age 35, passed away on October 14th, 2021 from ovarian cancer.

She was born on May 26th, 1986 to Heather and William Jenkins. Growing up in **Beverly Hills, Michigan**, Caitlin was adventurous and full of life. She loved to spend time with family and friends, always enjoying the moment.

In middle school, she competed in the USA Junior Olympics, bringing home 3 gold medals in rhythmic gymnastics with her team. She was a varsity scholar athlete at **Groves High School**, who went on to obtain bachelor degrees from both Michigan State University and Wayne State University.

Caitlin was beautiful, intelligent and passionate. She completed her masters degree from Frontier Nursing University, a program that has been recognized nationally in the nurse midwifery community.

Her midwifery practice focused on providing evidence-based care, while also offering compassionate counseling and guidance. She lovingly brought hundreds of healthy babies into this world.

Eleven years ago, Caitlin met the love of her life, Jeff. Sharing a passion for nature and the outdoors, they were married in the mountains of Virginia in 2016. Caitlin always dreamed of being a mom, and in 2019, they joyfully welcomed their son Kaj to the family. His smile lights up their lives.

Caitlin always kept an open mind and was receptive to new ideas. This quality enriched her world and ours.

She is survived by her husband Jeff and son Kaj; her parents William and Heather; sisters Lauren (Stephen) and Madeline (Eric); nieces Hazel and Nora; in-laws Michael and Lynne Fuller; in addition to many loving cousins, aunts, uncles, nieces, nephews, relatives and friends (especially the BGC).

Caitlin truly made the world a better place and will be deeply missed by everyone that knew and loved her.

In lieu of flowers, Caitlin asked that memorial tributes be made to the [STAAR Ovarian Cancer Foundation](#) in her honor. **Science + Research = Hope.**

~Lovingly written by the family.



THE PARKS & RECREATION BOARD PRESENTS

Movie in the Park
featuring **The Super Mario Bros. Movie!**



Thursday, August 17, 2023 at dusk
Beverly Park
18801 Beverly Road
Beverly Hills, MI 48025