

## BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – June 19, 2019

Present: Abraham, Bresnahan, Eick, Fenberg, McLain - Birmingham  
 Borgon, Delaney, Gugni – Beverly Hills  
 Ettenson – Bingham Farms  
 Stakhiv - Franklin

Absent Shand – Beverly Hills

Also Present: Currier – Attorney for Cable Board  
 Rota – Bloomfield Community Television

McLain called the meeting to order at 7:45 AM in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

**APPROVE MINUTES OF CABLE BOARD MEETING HELD May 15, 2019.**

Motion by Borgon, seconded by Ettenson to approve the minutes of the Regular Cable Board Meeting on May 15, 2019, as presented.

Motion Passed (10-0)

**PUBLIC COMMENTS**

None

**PEG GRANT REQUEST – FRANKLIN HISTORICAL SOCIETY**

Stakhiv presented the annual formal request from the Franklin Historical Society to continue funding the one year internet subscription from Comcast for the Franklin Historical Museum. Many members of the Historical Society, other than the volunteers working on the internet, come to the museum to use the computers. She felt it was a worthwhile cause.

Motion by Stakhiv, seconded by Fenberg to approve a PEG Grant request in the amount not to exceed \$1,018.80/yr. to the Franklin Historical Society for internet service at the Franklin Historical Museum for FY 2019-2020.

White confirmed this had been approved in the past and was a line item in the Budget under PEG Grants.

Ettenson was curious as to what speed it was. Stakhiv replied that she did not know, but the price was comparable to what she herself pays for Comcast in Franklin. She would, however, check to make sure the Museum was getting the accurate speed.

Roll Call Vote:  
 Motion Passed (10-0).

**ADOPTION OF FY 2019-20 BACB BUDGET**

Motion by Borgon, seconded by Fenberg to approve the Birmingham Area Cable Board Budget for Fiscal Year 2019-2020, as presented.

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White reported that Revenues were discussed in the Cable Action Committee and because of the concern with cord cutters it was decided that the Board should be even more conservative next year than this year. Franchise fees and PEG income numbers have been reduced in accordance with percentages which match those budgeted last year. She thanked Fenberg for helping. She noted that the numbers of the current budget (as of the end of May), were above the projected revenues in almost all categories for almost all the four (4) cities. BACB's habit of being conservative in numbers continued. Regarding Expenses, those amounts which have changed were highlighted in the Proposed Budget Report. The Website expense was bumped up because she has been working more with Muniweb now that she posts the packet herself. The new contract with the new Cable Contractor was unknown and might have to be changed. There was an increase in the Budget under the category of Grants. Equipment Purchase amount was increased a little higher and the amount for the Production Truck was decreased.

Delaney posed questions about the Cable Board bank accounts and how they were communicated to the public. Fenberg stated that attached to the Board Members' packet was a summary of Revenue and Expenses compared to the YTD budget and the annual Budget. Borgon suggested White prepare a document with the status of the actual current numbers verses the budgeted numbers, as she has done in the past. Fenberg explained the different Fund Balances of Current Assets and the process of disseminating them. White noted that the BACB was on track with Revenues and Expenditures for the year. McLain noted that White tries to get the current financial information to the Board Members at least two (2) days before the meeting, but she must rely on Beverly Hills as they are the fiduciary for the Cable Board. This information is sent out every month.

Roll Call Vote:  
Motion Passed (10-0).

McLain thanked all those who attended the Cable Action Committee meeting, sent email support and/or feedback and talked with Fenberg and White during their efforts to make sure BACB stayed on track. It was most important that the BACB was prepared in case the law changed regarding the FCC's decision on how it would/might characterize PEG funds.

### **COMMITTEE REPORTS**

#### **Cable Action Committee**

Eick was unable to attend the last meeting. White reported that the committee spent most of its time on the budget and gave an update on the RFP responses which were due at the end of the month.

The next Cable Action Committee meeting would be Thursday, July 11 at 4:30 PM at the Birmingham Baldwin Public Library.

#### **PEG Committee**

Borgon reported there was not a meeting last month as there was nothing to discuss. The deadline for RFPs to be submitted into the Birmingham City Clerk's Office was June 28, 2019 at 2 PM. Attending the opening of the envelopes would be McLain, White and any committee member. Since Borgon would be out of town until July 14, there was a discussion of scheduling

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a committee meeting without him being present but reachable by phone. Currier clarified that a member (Borgon) could not be on the phone for a committee meeting. It was decided that the meeting would be Thursday, July 18. Borgon suggested it be in the Beverly Hills Municipal Building and that someone call him on the 28<sup>th</sup> with the number of proposals that had been submitted. Fenberg requested that White circulate copies of the proposals to the members of the Board once they had been opened. She would also send one electronically to Borgon.

**EXECUTIVE DIRECTOR'S REPORT**

White referred to her monthly report dated June 13, 2019. There was one (1) complaint since the date of her last report. The complaint was from a Birmingham resident who requested Comcast remove cable wires from an old pole in front of his home. The lines were relocated from the utility pole. This complaint is closed.

**Financial**

The account balances for MBS, BBCU and Beverly Hills accounts as of May 31, 2019 were emailed to all Board members. This information was also provided via hard copies at the meeting.

Five (5) checks have been written on behalf of the BACB since the last Board meeting, of note: a quarterly contract payment to Bloomfield Township, a PEG Grant payment to NEXT and payment to Advanced Lighting and Sound for equipment.

**Additional Notes**

Comcast noted there would be a change in the channels as of July 17, 2019. Those who subscribe to the Premier Package would receive Hitz, a new service which will include more than 200 movie titles. Cinemax will no longer be available with the Premier Package, however, would be available separately.

Network TV was having some difficulties due to the streaming subscribers who were migrating to Netflix, Amazon and Hulu. The advertising profits were dwindling.

Borgon requested an updated BACB Member Roster.

White reminded the Board that in July BACB elections are scheduled.

**PROVIDER RELATED TOPICS****a. Comcast**

There was no representative present.

**b. AT&T/Uverse/Direct TV**

There was no representative present.

**c. WOW**

There was no representative present.

White reported she had received no communication or concerns from the providers.

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McLain advised residents that hanging wires in the right of ways should be reported. If the residents were not sure whose wires they were, please call the city for a description. If the cities are unsure they will call the Cable Board for clarification.

**BAPA/BAMA REPORT**

Rota referred to his memo to BACB dated June 13, 2019. He listed the completed **BAMA** Programs which were eight (8) regularly scheduled municipal meetings, the BACB meeting, the Parks and Recreation Board meeting, Zoning Board of Appeals meeting, the Multi-Modal Transportation Board meeting, the Advisory Parking Board Committee, two (2) Baldwin Public Library Board meetings, four (4) City of Birmingham Special Citywide Master Plan meetings and City of Birmingham Memorial Day Service.

For the **BAPA** Programs, from the BACB area individual producers and organizations, twenty-seven (27) programs were taped, all of which he listed, as well as future sports games, both girls and boys.

**PRODUCER WORKSHOPS and/or CAMERA WORKSHOPS** - BCTV is offering a one-on-one session for those who are interested in producing their own show and for those who want to volunteer and experience “behind the scenes”, as well as do some programming. Please call 248-433-7790 and BCTV will schedule a date and time for you.

**HELPING HAND** - Rota worked with Ken Marten, Bingham Farms Village Manager, setting up a room with extra audio equipment and a supply of microphones and cables for a special meeting the Village was to have. Since this meeting was expected to have an overflow of residents attending, it had been moved to a new one. Marten was pleased Rota could help.

Village of Bingham Farms would be meeting Monday, June 24 to discuss whether to have their meetings filmed by BCTV. Rota met with Marten about a month ago to show him what the set up entailed so he has all the information for the production end of it. Ettenson stated that the Council meeting would be at 7:30 PM in the Bingham Farms Village Office conference room. He also commented that the “overflow” meeting which was held in an “offsite” auditorium was very helpful.

Borgon confirmed with Rota that the equipment for Bingham Farms had been approved and purchased a few months ago, in conjunction with that for Franklin. However, BACB held off on purchasing the audio equipment as the exact items had not been identified. Borgon requested that if Bingham Farms approved the filming of its Council meetings, that Rota provide an estimate of the additional equipment costs at the July BACB meeting. Rota reminded the Board that the meetings would not go “live”.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

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**PUBLIC COMMENTS**

None

**BOARD COMMENTS**

McLain thanked everyone for attending this meeting, especially in the middle of summer.

There being no further business, the meeting was adjourned at 8:20AM.