

Present: Chairperson Arvant; Vice-Chair O'Reilly; Members: Davis, Kondak, Ross and Schmitt

Absent: Greening

Also Present: Assistant Manager/Clerk, Marshall

Chairperson Arvant called the meeting to order at 7:30 p.m. in the Village Municipal Building at 18500 W. 13 Mile Road.

APPROVE MINUTES OF REGULAR PARKS & RECREATION BOARD MEETING HELD NOVEMBER 17, 2011

Motion by Schmitt, second by Kondak, that the minutes of a regular Parks and Recreation Board meeting held on November 17, 2012 be approved as submitted.

Motion passed (6 – 0).

PUBLIC COMMENTS

None

DISCUSS FINAL PREPARATIONS FOR WINTER FAMILY FUN DAY

Event organizer Ross discussed preparations for the Winter Family Fun Day with the Board. It was noted that the event was rescheduled from this coming Sunday to Sunday, January 29 due to lack of snow. If there is no snow by January 29, the event will be canceled for this year.

UPDATE ON EAGLE SCOUT PROJECTS

Kondak related that there were no updates on Eagle Scout projects at this time.

DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

O'Reilly offered to chair the Memorial Day Parade and Carnival this year. Kondak volunteered to assist him. O'Reilly will be contacting the Devonshire Men's Club to confirm that they will run the parade. Arvant will manage the food court; Ross offered to be in charge of organizing volunteers for the event.

O'Reilly remarked that he will contact Sylvia Granader again this year about serving as Grand Marshal. Mrs. Granader was honored with the Congressional Gold Medal for her service with the Women Airforce Service Pilots, or WASPs, during WWII. If Mrs. Granader is unable or unavailable, other candidates will be considered for the honor.

Preliminary plans were discussed including music groups that will provide entertainment for the parade and carnival. The Groves High School marching band will be available to perform in the parade this year. Clerk Marshall will contact Oakland County to reserve a show mobile.

Marshall said that she contacted the U.S. Marines about participating in the Memorial Day parade and possibly the flag raising ceremony. She provided the Board with contact information to pursue this if they were interested. O'Reilly will coordinate any involvement with the Marines with the parade chairperson.

REVIEW AND CONSIDER SEEKING BIDS FOR SOUND SYSTEM

O'Reilly distributed a handout including bid specifications and cost estimates for a sound system to be used primarily in the Beverly Park pavilion. It was the consensus of the Board to consider this purchase in lieu of renting equipment at a cost of \$450-\$650 each year for Memorial Day activities. The sound system could also be used for other events including the Halloween Hoot, Opening Day Ceremony for Little League, Easter Egg Hunt, etc.

Inquiries were made of four music stores in the Oakland County area with cost estimates received from three companies. Those vendors submitted estimates using equipment comparable to items provided on a list of equipment that the Village has used for the last three years. O'Reilly suggested that the Board take action recommending that Council authorize Village administration to seek bid proposals for purchase of a portable sound system to be used for events held in Beverly Park.

O'Reilly addressed inquiries from the Board relative to the use of the equipment, storage, and supervision of the equipment when used by a community organization. It was questioned whether there was a smaller, less complicated sound system that would fill the needs of the Village. It was the consensus of the Board to contact an individual with technical expertise who could review the specifications sheet and provide the Board with a recommendation on appropriate sound system requirements for use in Beverly Park. The Parks and Recreation Board will consider the sound system proposal at its February meeting.

COUNCIL COMMENTS

None

ADMINISTRATION COMMENTS

Ellen Marshall reported that bids will be opened on April 24, 2012 for the Disc Golf Course to be constructed at Beverly Park.

The benches that were ordered to replace some of the worn out benches in the park have been received but could not be installed before winter. It was anticipated that the benches will be installed prior to Memorial Day.

BOARD COMMENTS

Board members hoped for good weather on Sunday, January 29 for the Winter Family Fun Day.

Arvant talked to Pat Liebler, organizer of "The World's Longest Lemonade Stand", about ideas for a legacy project in the park to commemorate the event. She provided Liebler with a few ideas and information. Their group is still working on this project.

Arvant reported that she and Ellen Marshall have looked into bringing an art fair into Beverly Park. The intent is to hold an art fair in the park that is run by an organization that comes in and does everything.

Marshall contacted the Guild of Artists & Artisans out of Ann Arbor, a non-profit membership organization of professional artists that is recognized for coordinating the *Ann Arbor Summer Art Fair*. Marshall related that members of this group visited Beverly Park and expressed interest in holding an art fair in the park in 2013. Marshall listed concerns raised by the organization

including the size of Beverly Park and their preference for vendor booths in the parking lot in order to facilitate handicapped access. A number of items related to operating an art fair in the park were discussed.

Board members were enthusiastic about pursuing the idea of a summer art fair in Beverly Park.

Arvant reminded the Board that she has movie credit available for a movie night in the park this summer. This will be a topic at an upcoming Board meeting.

Kondak mentioned that the path in the park needs to be built up with gravel. Marshall responded the she has brought this to the attention of Tom Meszler.

The meeting was adjourned at 8:26 p.m.