

Present: Vice-Chair Kondak; Members: Davis, Greening, Hausman (late), Ruprich and Schmitt

Absent: Arvant

Also Present: Assistant Manager/Clerk, Marshall
Council Liaison, Mooney

Vice-Chair Kondak called the meeting to order at 7:30 p.m. at Beverly Park.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD APRIL 18, 2013

Motion by Schmitt, second by Davis, that the minutes of a regular Parks and Recreation Board meeting held on April 18, 2013 be approved as submitted.

Motion passed.

PUBLIC COMMENTS

None

DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

Ron Berndt presented an update on plans for the veterans monument dedication ceremony in Beverly Park following the Memorial Day parade. The dedication ceremony is scheduled to start at 1 pm. There was agreement that the monument would be unveiled early on Memorial Day before the parade.

Berndt outlined the ceremony including raising the flag; role of the boy scouts; participant script for the program; video taping by BCTV; remarks by Master of Ceremonies Walter Briggs; Groves HS marching band performance; introduction of Grand Marshal Hon. Bill Richards; speeches by Marine Corps Veteran Lt. David Noyes, resident Paul Kleppert, Council President Tim Mercer, and Congressman Sander Levin; memorial wreath placement; Honor Guard Rifle Salute by Piquette Square Honor Guard, and playing of taps by Ron Berndt.

Ron Mexicott from the Veterans of Foreign Wars Berkley Post 9222 was present to talk about the 21-gun salute that will take place as part of the ceremony. There will be veterans arriving to participate in the ceremony from the Berkley VFW. Parking spaces will be set aside for disabled veterans. Board members discussed the best location for ceremony participants and other pertinent details.

Pat Westerlund outlined plans and participants for the parade and discussed items to be finalized prior to the event. Ruprich reported on what has been done to publicize the event. Press releases have been provided to the local newspapers; information is being distributed via flyers and eNews to all Birmingham Public Schools. Ruprich will contact the local news stations.

Kondak stated that contributions for the Parade and Carnival were received in the amount of \$5,375 to date. A list of sponsors has been prepared.

In Hausman's absence, Kondak related that she has been working on soliciting volunteers to assist with carnival activities. The GHS football team will be at the park on Sunday at 3 pm to set up for the event; they will be available on Monday at 3 pm to break things down after the carnival. Arvant was not present but has indicated that food court preparations have been finalized. Kondak updated the Board on the games, entertainment and activities confirmed for the carnival. A number of organizational details were discussed. He thanked everyone for their hard work on preparing for the parade and carnival.

LIAISON COMMENTS

Council member Mooney thanked Pat Westerlund, Ron Berndt and members of the Parks and Recreation Board for organizing the Memorial Day parade and carnival. There will be a joint meeting of Council and the Parks and Recreation Board in June. Mooney commented on work that needs to be done in the park including rehabilitation of the sled hill steps, remove the foundation for the old flag pole, add wood chips along the trail, and provide maintenance on both baseball fields.

ADMINISTRATION COMMENTS

Marshall stated that the Village will be soliciting bids to replace the sterilized wood chips for the playground area.

BOARD COMMENTS

Davis reported that individuals who participated in the Park Clean Up last Saturday got a lot done. Schmitt thanked the cub scouts and boy scouts who attended the Park Clean Up as well as Council members Mercer and Mooney, Parks and Recreation Board members, Ellen Marshall and Chris Wilson. He thanked the Lions Club for providing donuts for the workers.

Schmitt expressed disappointment that the Volunteer Appreciation Dinner was not included in the budget recently adopted by Council.

Hausman entered the meeting and commented that she is looking for volunteers to assist with the Memorial Day parade and carnival. She has not been able to confirm as many people as she would like to help on Monday, May 27. Hausman reported on community groups that will be running games at the carnival.

Kondak thanked everyone who is helping with the parade and carnival.

The meeting was adjourned at 8:31 pm.