

Present: Chairperson Arvant; Vice-Chair Kondak; Members: Davis, Greening, Hausman, Ruprich and Schmitt

Absent: None

Also Present: Assistant Manager/Clerk, Marshall
Council Liaison, Mooney

Chairperson Arvant called the meeting to order at 7:30 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF REGULAR PARKS & RECREATION BOARD MEETING HELD FEBRUARY 20, 2014

Motion by Schmitt, second by Davis, that the minutes of a regular meeting of the Parks and Recreation Board held on February 20, 2014 be approved as submitted.

Motion passed.

PUBLIC COMMENTS

None

REVIEW AND CONSIDER REQUEST FROM THE BEVERLY HILLS ATHLETIC CLUB FOR USE OF THE TENNIS COURTS DURING THE 2014 SEASON

Brian Gijbers, tennis director for Beverly Hills Athletic Club, was present requesting to reserve the two tennis courts at Beverly Park for 23 days during the months of June and July this summer. This year's request is for each Monday, Tuesday and Wednesday from 9:00 am to 3:00 pm from June 16 to July 16, each Thursday from 1:00 pm to 3:00 pm from June 19 to July 16, and July 21, 22, and 23 from 9:00 am to 3:00 pm. The Club requires the use of extra tennis courts to accommodate the young people who want to practice and play in the BHAC Tennis Youth Program. This has been done for the past few years.

It was mentioned that the Village will be painting different color lines on one of the tennis courts to accommodate those who want to play pickleball on the court.

Motion by Hausman, second by Greening, that the Beverly Hills Parks and Recreation Board recommend that Council authorize the Park Superintendent to grant exclusive use of the tennis courts to the Beverly Hills Athletic Club on a limited basis at the discretion of Village Administration.

Ayes – Arvant, Davis, Greening, Housman, Kondak
Nays – Schmitt

Motion passed (5 – 1).

REVIEW AND CONSIDER PURCHASING TWO ADDITIONAL SPEAKERS FOR THE SOUND SYSTEM

Kondak reviewed that the Village purchased a sound system with two speakers last fall for use at Beverly Park for the Halloween Hoot, Memorial Day, and other village-sponsored events. The sound system will accommodate an additional two speakers. In past years, the Village has rented a sound system with four speakers to be used during the Annual Memorial Day Carnival. The additional speakers are available at the Guitar Center in Southfield where the original sound system was purchased; the cost would be \$299.99 each.

Motion by Kondak, second by Schmitt, that the Parks and Recreation Board recommend that Village Administration purchase two speakers from the Guitar Center in Southfield to use with the sound system purchased in September 2013 for a total price not to exceed \$600.00. Funds are available in account #401-905-985.00, Park Improvement Fees Capital Projects Fund.

Motion passed.

DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Board discussed preparations for the Memorial Day Parade and Carnival to be held on Monday, May 26. Carnival chairperson Kondak talked about arrangements that are ongoing and/or finalized for set up, games and entertainment during the carnival.

Ron Berndt has volunteered to coordinate the Memorial Day Commemoration. Berndt was present and outlined the program scheduled for the flag ceremony including speeches, laying of the wreath, and playing Taps. Kondak will coordinate the Scouts and timing for the flag raising at noon. Members Greening and Davis will order and donate the memorial wreath again this year.

Kondak has contacted resident Murray Cotter about serving as Grand Marshal of the parade. He was a first lieutenant and bombardier in B-24s during WWII. Mr. Cotter had to decline the offer last year, but is very interested in being the Grand Marshal for the 2014 Memorial Day Parade. The Board will arrange for a car to drive him along the parade route. It was suggested that Jim O'Reilly be asked to serve as Grand Marshal in the event that Mr. Cotter cannot be there.

Parade chairpersons Kim and Mike Eberhart provided an overview of preparations underway for the 2014 parade. They have received the parade files with contact information, lineup and scripts from former organizer Pat Westerlund. Kim indicated the groups that have committed to participate in the parade and a few that have conflicts or declined. She received input from Board members on suggested additions to the lineup.

Board member Jen Ruprich will work with the Eberharts to familiarize them with parade activities. Kim created an email account that will be the central contact for parade communications (bhmemorialparade@gmail.com).

Ruprich entered the meeting at 7:56 pm.

Kondak remarked that solicitation letters have been mailed and donations are starting to come into the Village for the parade and carnival. Sponsors will be recognized on a banner and displayed at the event.

Arvant reported that she is working with vendors who will provide food trucks to be located in the parking lot. She outlined several possibilities; contracts have not been confirmed. Most vendors are willing to donate a percentage of their sales to the Village. It was mentioned that a community group or scout troop could take over the sale of water or pop in the pavilion.

Hausman has volunteered to coordinate the community organization games; she will also arrange for volunteers to help out with the carnival. The Memorial Day parade and carnival will be publicized in the May edition of the Villager Newsletter. Articles in local newspapers will be forthcoming. Ruprich will handle publicity this year. She will get flyers out via email distribution through the schools and community organizations.

REVIEW AND CONSIDER LARGE GROUP SURVEYS

The Board reviewed large group event planning forms from Drake, Prince, Katzenstein, Hitchman and Oen. Schmitt thought it was unlikely that an event attended by 150 guests would use less than 50 spaces in the parking lot with the remaining cars using the Beverly School lot. There were comments about an upcoming wedding in the park.

LIAISON COMMENTS

Councilman Mooney provided background on the design of the Beverly Hills flag.

If Council approves the request from the Beverly Hills Little League to construct a storage shed in Beverly Park, Mooney voiced his position that the BHLL should fund the building of that structure and donate it to the Village. The Village could then enter into a lease agreement with the BHLL for use of the shed at a minimal cost per year. The Village could provide funding for maintenance and improvements to the ball fields, which are accessible by everyone in the community. This will be an item on the agenda for the April 1, 2014 Council meeting.

Arvant mentioned that Council will hold a public hearing on Tuesday, April 1 to receive comments on the Beverly Hills Little League proposal for a storage building at Beverly Park.

Mooney talked about two potential Eagle Scout projects that involve pavilion repairs and rehabilitation of wood picnic tables. Arvant mentioned that there are repairs needed to the ground around the first three disc golf holes to make them walkable.

Motion by Hausman, second by Ruprich, that the Parks and Recreation Board requests that Administration research the best way to improve drainage issues at the first three holes of the disc golf course.

Motion passed.

ADMINISTRATION COMMENTS

Assistant Manager/Clerk Ellen Marshall provided the Board with a written report dated March 13, 2014. Pavilion rentals started the first week in March. The Village office already issued 50 permits. Marge Russell will return as Park Opener. Applications for the Park Attendant position will be accepted until April 4.

The Village applied for and received the 2014 grant from Oakland County Recreation Assistance Partnership (RAP). The Board will have use of the Mini Festival #1 Inflatable from Oakland County at the Memorial Day Carnival at no cost to the Village.

JH Hart began the tree trimming and removal project that was recommended by the Parks & Recreation Board and approved by Council. Hart was able to trim along the path and eliminate the immediate safety hazards posed by overhead trees and limbs. Hart was not able to proceed with much of the tree removal as the ground conditions would not allow them to utilize the stabilizers on their removal equipment. Hart has spent approximately \$2,000 of the \$3,400 authorized by Council. They will return in the spring and complete the removal process as conditions allow.

BOARD COMMENTS

Greening commented that she was glad to be back attending Board meetings.

Kondak observed that Beverly Park is in need of cleaning up. The Annual Park Clean Up day is scheduled for Saturday, May 10 beginning at 10 a.m. The rain date is May 17.

Hausman stated that the Little Free Library has been ordered and will arrive any day. She will deliver it to the Village office for installation in April, which is Library Month.

The meeting was adjourned at 8:37 p.m.