

Present: Vice-Chair Kondak; Members: Davis, Greening, Hausman, Ruprich and Schmitt

Absent: Arvant

Also Present: Assistant Manager/Clerk, Marshall  
Council Liaison, Mooney

Vice-Chair Kondak called the meeting to order at 7:30 p.m. in the Village municipal building at 18500 W. Thirteen Mile Road.

**APPROVE MINUTES OF REGULAR PARKS & RECREATION BOARD MEETING HELD APRIL 17, 2014**

Motion by Schmitt, second by Greening, that the minutes of a regular meeting of the Parks and Recreation Board held on April 17, 2014 be approved as submitted.

Motion passed.

**PUBLIC COMMENTS**

None

**REVIEW AND CONSIDER REQUEST FROM KAREN McEWEN TO HOLD A CHARITY WALK FOR THE PRIMARY CILIARY DYSKENISIA FOUNDATION ON SUNDAY, OCTOBER 12, 2014 AT BEVERLY PARK**

Karen McEwen from Bloomfield Hills was present to outline her proposal to hold a first annual fundraiser, “A Spooktacular Walk for PCD” to benefit the Primary Ciliary Dyskenisia Foundation. McEwen stated that her 10-year-old daughter has this rare, incurable disease. She addressed inquiries from members regarding PCD.

McEwen requested to hold the walk on Sunday, October 12, 2014 beginning at 9:00 a.m. at Beverly Park. The participants would travel north on Norchester, east on Warwick to Riverside, south on Riverside to Beverly, and west on Beverly back to the park trail where a number of adults would be handing out candy along the park trail. The young people will be wearing their Halloween costumes. This will be a family event that will end about noon. Marshall informed McEwen that the pavilion is available on that day if needed. McEwen said she would contact the Beverly Hills Public Safety Department regarding the route.

Motion by Greening, second by Davis, that the Parks and Recreation Board recommend that Council authorize Karen McEwen to use Beverly Park and Village streets and sidewalks for a charity walk benefitting the Primary Ciliary Dyskenisia Foundation on Sunday, October 12, 2014 from 9:00 a.m. until noon. It is recommended that the pavilion rental fees be waived for this event.

Motion passed.

**DISCUSS PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL**

Ron Berndt distributed a script for the Memorial Day Commemoration and outlined the details involved in the ceremony. There were comments and questions from Board members on the program.

Kondak affirmed that resident Murray Cotter will be the Grand Marshal for the 2014 Memorial Day Parade. Mr. Cotter served in the Army Air Corp in WWII; he was a first lieutenant and bombardier in a B-24 Liberator Bomber. A car will transport Mr. Cotter along the parade route. He may say a few words at the Commemoration Ceremony at 1 pm in the park.

Mike Eberhardt outlined plans and participants for the parade and discussed items to be finalized prior to the event. Some of the outstanding issues were discussed with the Board.

Flyers listing the schedule and activities for Memorial Day events were distributed to members for their review. Ruprich will distribute information via flyers and eNews to area schools. Hausman reported on community groups that will be running games and the silent auction at the carnival; she provided an update on volunteers. Arvant was not present but has informed Kondak that the food trucks have been confirmed.

Board members discussed organizational details regarding participants, entertainment, and activities confirmed for the Memorial Day Carnival. Plans were reviewed for coordinating necessary preparations prior to Monday.

**REVIEW AND CONSIDER LARGE GROUP SURVEYS FOR FLUCKER AND MULLER**

The Board reviewed large group event planning forms from Flucker and Muller. There were no objections from Board members.

**LIAISON COMMENTS**

None

**ADMINISTRATION COMMENTS**

Marshall informed the Board that she was contacted by an individual who expressed concern that Beverly Park was not accessible to someone in a wheelchair. Handicapped individuals can access the pavilion or the playground area but cannot access the ball fields. Marshall brought this up for Board consideration. Schmitt remarked that a concrete sidewalk should have been installed from the pavilion to the ball fields.

Marshall mentioned that a few people who rent the pavilion have requested to bring a food truck into the park to cater their event. These requests have been denied by the Village due to the appearance of food sales in the park, which is not permissible. In addition, food trucks advertise their business while parked in the parking lot. Marshall raised this issue for Board consideration.

**BOARD COMMENTS**

Schmitt questioned whether the Village will be scheduling a volunteer appreciation dinner this year. He provided a brief report on the annual park clean up held on Saturday, May 10.

Park Board members commented on how great the Little Free Library looks in the park and thanked Janice Hausman for pursuing this idea.

Greening commented that she is looking forward to the Memorial Day Carnival.

Hausman stated that she worked with her husband Jeff on repairing chimes from the sound garden, which her son Eric constructed in the park several years ago. Some of the chimes were broken by children climbing on them.

Kondak thanked all the volunteers who came out for Beverly Park clean up.

The meeting was adjourned at 8:42 p.m.