

PARKS & RECREATION BOARD MEETING MINUTES – MARCH 15, 2018 – PAGE 1

Present: Chairperson Hausman; Vice-Chair Ruprich; Members: Borgon, Goodrich, Kondak, and Schmitt

Absent: Member Davis

Also Present: Village Clerk, Marshall
Council Liaison, Phil Mueller

Chairperson Hausman called the regular meeting of the Parks and Recreation Board to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD FEBRUARY 22, 2018

Motion by Schmitt, second by Ruprich, that the minutes of the Parks and Recreation Board meeting held on February 22, 2018 be approved.

Motion passed.

PUBLIC COMMENTS

Teresa Revalds, Bedford, suggested fitness stations be installed in the pocket parks throughout her neighborhood.

REVIEW AND CONSIDER DRAFT COMMUNITY RECREATION PLAN

The Board reviewed the Community Recreation Plan which was updated based on comments and suggestions that were made at the February Parks & Recreation Board meeting, and were satisfied with the changes.

Motion by Borgon, second by Hausman, that the Parks & Recreation Board recommend Council approval of the proposed Village of Beverly Hills Community Recreation Plan 2018-2023.

Motion passed.

DISCUSSION OF PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Board discussed preliminary plans for the Memorial Day Parade and Carnival, including Grand Marshal. Hausman announced Patty Wainer will be returning to coordinate the Memorial Day parade.

Kondak volunteered to plan and coordinate the Memorial Day wreath ceremony. Ruprich will contact food trucks for the event.

Borgon will be in touch with Galactic Transport for ride rental. She will also coordinate the rental of several cool-off misting systems.

Marshall reported that Oakland County will be supplying one inflatable bounce house for the carnival.

DISCUSSION OF PROJECTS TO BE COMPLETED BY SEASONAL PARK RANGERS THIS SUMMER

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has been asked to compile a list of projects for the seasonal park rangers to complete this summer. Findings are to be reported to Council not later than May 1, 2018. Two primary objectives of having a Park Attendant is to have clean, monitored restrooms and to have a “Village Presence” at the park.

Projects:

- Remove/repair sled hill steps on the northwest and southwest sides of the sled hill
- Refill woodchips along golf course and wooded path where needed
- Paint sled hill fence
- Refurbish Lost & Found pole
- Properly mound and mulch trees throughout the park

Restrooms

- Unlock, clean, stock restrooms each morning at 8:00 am
- Check & clean restrooms twice daily
- Public Safety will lock restrooms after 10 pm and before midnight

Pavilion

- Wash pavilion floor and picnic tables in preparation for pavilion rentals
- Fill dog water bowl

Trash

- During pavilion rentals, on weekends & holidays, it may be necessary to remove trash from barrels around pavilion. Replace plastic liners in barrels, as necessary. Pick up papers & trash from ball fields, parking lot, park path and playground daily.

Patrol

- Patrol entire park at least two-times/day at start & finish of shift and as necessary

Other Assignments

- Straighten pavilion picnic tables and wash as necessary
- Report vandalism or other items that need correction
- Change/replace light bulbs as necessary
- Lower flag to half-staff, as directed
- Report to Public Safety, dogs not on leash, and any other park rule violations
- Ball diamond raking & weeding

Motion by Borgon, second by Ruprich, that the Parks & Recreation Board present the list of Park Ranger responsibilities to the Council for their approval at their April 3, 2018 meeting.

Motion passed.

REVIEW AND CONSIDER PARK MILLAGE LANGUAGE FOR NOVEMBER BALLOT

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has been asked to draft language for a dedicated park millage to be placed on the November 2018 ballot. A report is due to Council April 1, 2018.

The following language is from the 2001 ballot when the last Parks millage was sought.

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.25 mill (25 cents [\$0.25] for each \$1,000 of taxable value) for a period of 5 years, the years being 2001 to 2005, inclusive. Such new millage, which is estimated to raise \$109,000 the first year, shall be used exclusively to finance capital improvements to Beverly Park.

The Board discussed the proposed language for November 2018, agreeing on a change to the language from “...*exclusively to maintain, improve and enhance park facilities...*” to “...*exclusively to **improve, enhance, and preserve** park facilities...*”

Motion by Hausman, second by Goodrich, that the Parks and Recreation Board recommends the following charter amendment to the Village Council for consideration and approval to be included on the November 6, 2018 ballot.

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.20 mill (20 cents [\$0.20] for each \$1,000 of taxable value) for a period of ten years, the years being 2019 to 2028, inclusive. Such new millage, which is estimated to raise \$115,779 the first year, shall be used exclusively to improve, enhance, and preserve park facilities throughout the village.

Motion passed.

DISCUSSION OF PLAN FOR POCKET PARKS AND RIVERSIDE PARK

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has been asked to deliver a plan for pocket parks throughout the Village and rehabilitation of Riverside Park to the Village Council by May 1, 2018. A suggestion was made at the February Board meeting to start with the park area at Greenfield and Beverly. George Ostrowski, landscape architect and resident, was in attendance to assist with the design.

The Board and Ostrowski discussed the pocket park at Beverly and Greenfield and agreed that they would like to see it be a low maintenance garden or self-sustaining green space, they would like to consider putting in signage there as a welcome to the Village. They will need to contact residents nearby for their input on the usage of the space.

Kondak arrived at 8:25 pm.

Extensive conversation was had regarding potential improvements to Riverside Park. They agreed they would like to preserve the natural feel of the area while still retaining access to the water, creating more signage, and continue to utilize native plantings. There was conversation related to improving access to the peninsula for kayaking and exploring.

Ostrowski agreed to draft a broad vision plan for Riverside Park, which shows the design and planting suggestions, where the lawn would be removed, where a stone path would be laid, and feature an observation deck over the drainage cauldron. This will be presented to the Board at their April meeting.

LIAISON COMMENTS

Mueller would like flyers made available at the Memorial Day Carnival encouraging residents to follow the Village on Facebook and subscribe to the GovDelivery email.

ADMINISTRATION COMMENTS

Marshall reported pavilion rentals opened to residents on March 7th, and there have been 127 rentals to date. Marshall met with Jake Vaughn from Goddard Coatings who provided a quote of \$19,715 which included repair and repainting the tennis courts, installing new nets and posts, and repainting the basketball courts. Kensington Church will be hosting an Easter Egg Hunt at Beverly Park on Saturday, March 24th.

BOARD COMMENTS

Goodrich reported a damaged display along the storybook trail.

Ruprich reported the lights on the Beverly Park entrance archways do not match.

The meeting was adjourned at 9:20 p.m.